



**THE TRAVELBAG
SURREY CHAMPIONSHIP**

Grounds & Facilities Strategy

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Versions issued

Version number	Changes	Issued
V1.0	N/A	25 March 2013
V2.0	Sponsor Logo and title changed. Item 2.8 changed from Optional to Mandatory for Divs. 2 -5.	26 April 2016

1 Introduction

The following strategy forms the ground and facilities required of Clubs in the Surrey Championship. In addition all clubs must demonstrate sufficient security of tenure and control over their main ground to enable 1stXI & 2ndXI league matches to be played on the dates stipulated by the League from season to season. The Grounds & Facilities Sub Committee of the Surrey Championship is responsible for the interpretation and application of this strategy, including promotion and relegation. In the event of any dispute or disagreement, the Executive Committee will make a decision which will be final and binding on the club. The League will do its best to give assistance to Clubs where they are unable to satisfy the criteria in this document.

Any project to build a new or upgrade a current Clubhouse and changing rooms must not be undertaken until the Grounds & Facilities Sub Committee have been consulted and approved the plans.

All clubs are to maintain up to date “ClubMark” accreditation (Premier Division requirement) or where not in place, to be working towards such accreditation.

The table below is an at a glance guide. Please see the full description in the paragraphs following the table.

Quick view of requirements

M = Mandatory. O = Optional but desirable. n/a = not applicable		Premier/ Div 1	Divs. 2 - 5
1. Introduction			
	Security of tenure.	M	M
	“ClubMark” accreditation.	M	O
2. Pitch and Square			
2.1	Adequate size and condition.	M	M
2.2	Square and pitch to be cut within two days of match.	M	M
2.3 (a)	Support matches of 120 overs.	M	O
2.3 (b)	Support matches of 100 overs.	n/a	M
2.4	Light roller to be available on match days.	M	M
2.5	Repairing of footmarks.	M	M
2.6	Artificial pitches not allowed for league matches.	M	M
2.7	Borders with the square, artificial pitches and outfield to be even.	M	M
2.8	Pitch covers available.	M	M
2.9	Pitches covered for at least 24 hours before the match.	M	O
2.10	Square roped off when not in use (publically owned grounds).	M	M
3. Outfield and Surrounds			
3.1	Outfield to be well maintained.	M	M
3.2	Boundary to be at least 45 yards and no more than 90 yards from the nearer middle stump on the match pitch.	M	O

3.3 (a)	Boundary clearly marked by a rope, fence or continuous boundary board.	M	O
3.3 (b)	Boundary with white line and markers.	n/a	M
3.4 (a)	Sightscreens at both ends to cover at least 8 metres width by 3.66 metres high, positioned outside of the boundary.	M	O
3.4 (b)	Single sightscreens positioned outside of the boundary.	n/a	M
3.5	Access to two pre-match practice nets plus outfield warm up area.	M	O
3.6	Surrounds of the ground to be well maintained and measures taken to ensure that lost balls do not delay play.	M	M
4. Ground and Equipment			
4.1	Access to efficient ground maintenance equipment.	M	M
4.2	Good quality stumps to be in position prior to the toss being taken.	M	M
4.3	Spare stumps, bails, bowlers markers and umpires coats to be available.	M	M
4.4	Sawdust and towels available for use in inclement weather.	M	M
4.5	Ground Drying Equipment.	O	O
5. Scoring facilities			
5.1	Scoreboard showing running total, wickets, first innings total (or target score under Duckworth Lewis method) and overs bowled/to be bowled.	M	M
5.2	A designated sheltered area must be provided for the official scorers away from players and spectators. This to be clean tidy and fitted with sufficient tables and chairs for the purpose.	M	M
5.3	A power supply to be available.	M	O
5.4.	Internet connection for live updating onto Play-Cricket and for uploading scorecards at the end of the match.	M	O
6. Pavilion & Bar			
6.1	Pavilion and changing rooms to be adjacent to the field of play, be clean and have adequate facilities for players and supporters.	M	M
6.1	External seating.	O	O
6.1	Pavilion should take into account the needs of people with disabilities.	M	M
6.2	Bar to be kept clean and tidy when open.	M	M
6.3	Toilets to be clean and hygienic and provided, separately from the player changing areas, for spectators. Separate ladies facilities and the needs of people with disabilities to be taken into account.	M	M
6.4	Large working clock clearly visible to players and officials.	M	M
6.5	Bell to allow umpires to signal the start and resumption	M	O

	of play.		
6.6	Well stocked First Aid Box.	M	M
6.7	Kitchen for preparation of food must meet all current Food Standard Guidelines.	M	M
6.7	Designated area should be of a suitable size to accommodate and seat players and officials at lunch and tea breaks.	M	M
6.7	Sufficient clean crockery and cutlery should be provided. Food should be of good quality and quantity and should be fresh and not allowed to stand in the open without cover for any length of time. Cold drinks to be available as well as tea.	M	M
6.8	Working Telephone facilities must be available.	M	M
6.9	Notice board in prominent position to show general information together with details of emergency service contacts and directions to the nearest local hospital. Clubs with bar or catering staff should display a current "Employers Liability Certificate of Insurance".	M	M
7. Changing Rooms			
7.1	Separate and secure changing rooms for both teams. Clean, of adequate size (approximately 20sq. metres) with seating and room for kit bags.	M	M
7.2	Clean showers with non-slip flooring and at least four shower heads per changing room.	M	M
7.2	Dedicated shower facilities for home and visiting teams.	O	O
7.3	Toilet facilities to be clean and stocked with toilet requisites.	M	M
7.4	Abide by ECB Guidelines on Changing Rooms and showering facilities for junior players.	M	M
8. Umpires Facilities			
8.1	Separate and secure umpires facilities.	M	M
8.2	Room to be approximately 7½ sq. metres in size.	M	M
9. Other Matters			
9.1	Adequate off road car parking within the confines of the ground.	O	O
9.2	Ground is well signposted if possible from the nearest main road.	O	O
9.3	An appointed Welfare Officer who must be DBS cleared.	M	M
9.3	All coaches must be DBS cleared.	M	M
9.4	Clubs should hold Public Liability Insurance.	M	M
9.5	Clubs must conform with all current relevant Health and Safety Regulations.	M	M

2 The Pitch and Square

1. The square should be of adequate size to be able to support a full season of league cricket. It should show a good growth of high quality grass, be free of weeds, undue amounts of thatch and other growth detrimental to true performance and be flat and show evidence of regular rolling.
2. The square and pitch should be cut within two days before the match.
3. (a) Individual pitches in addition to the above, prepared under the clubs control, must be able to support matches up to 120 overs in length and be true with predictable bounce and should not be artificially watered within 48 hours before the match.
(b) As above but able to support matches up to 100 overs in length.
4. A light roller should be available for use on match days.
5. Bowlers footmarks should be repaired on all previously used pitches.
6. Artificial pitches are not allowed for 1st & 2nd XI league matches, but where they are built into a square they must be well maintained especially at their borders with the square.
7. Attention should be given on match days to ensure that the borders between the square, artificial pitches and outfield are even.
8. Pitch covers must be available to cover an area of approximately 27 yards x 4 yards prior to and, if required, owing to inclement weather, during a match. Full roll on roll off covers are preferred to be supplemented by adequate sheeting as necessary to protect vulnerable areas such as the bowlers run ups or adjacent pitches.
9. Pitches should be fully covered for at least 24 hours before the match if necessary.
10. Where a ground is publically owned, the square should be adequately roped off for protection when not in use.

3 Outfield and Surrounds

1. The outfield shall be well maintained with a smooth surface, closely mown with no noticeable grass cuttings, holes, ruts or other hazards.
2. The boundary is to be at least 45 yards and no more than 90 yards from the nearer middle stump on the match pitch.
3. (a) The boundary must be clearly marked by a rope, fence or continuous boundary boards. Where feasible, for player safety and spectators, the boundary should be kept 2 yards short of walls or other permanent obstructions or structures.
(b) The boundary, if not marked in accordance with the above, must be clearly marked with a white line with markers approximately 20 yards apart.
4. (a) Sightscreens (whether single or double) must be provided at both ends of the ground as appropriate. They must be of good condition and provide a minimum coverage together of 8 metres wide by 3.66 metres high, be positioned outside of the boundary in accordance with the Laws of Cricket, and enable bowling from both sides of the wicket without interruption.

- (b) Single sightscreens of adequate size and good condition must be provided at both ends of the ground as appropriate. They must be positioned outside the boundary in accordance with the Laws of Cricket.
5. Access to a minimum of two pre-match practice nets must be provided plus an outfield area for warm ups, fielding practice or throw downs. If use of a clearly marked pitch on the square for bowlers warm ups is provided, this should be as far as possible away from the match pitch and be vacated prior to the match in accordance with the Laws of Cricket.
 6. The surrounds to the ground should be well maintained and suitable measures taken to ensure that lost balls do not significantly delay play.

4 Ground Equipment

1. Clubs should have access to efficient ground maintenance equipment that can be inspected and kept in a lockable shed where appropriate.
2. A good quality set of stumps should be used and be in position prior to the toss being taken.
3. Spare stumps, bails, bowler's markers and umpires coats should also be available as a back up.
4. Sawdust and towels should be available in sufficient amounts in the event of inclement weather.
5. Separate ground drying equipment to be used as appropriate after inclement weather.

5 Scoring Facilities

1. A scoreboard that clearly shows the running total of the batting side, wickets fallen, first innings total (or target score under Duckworth Lewis method) and overs bowled / or to be bowled must be prominently placed close to the boundary edge and clearly visible to all players and officials. Electronic style scoreboards which are remotely operated are acceptable but a manual back up is required in case of an electronic / power failure.
2. A designated sheltered area must be provided for the official scorers away from players and spectators and be clean, tidy and fitted with sufficient tables and chairs for the purpose.
3. A power supply should be available for those using computer scoring.
4. An internet connection is required for live updating of scores onto "Play-Cricket" and for uploading scorecards at the end of the match.

6 Pavilion & Bar

1. The pavilion and changing facilities should be adjacent to the field of play, be clean and have adequate facilities for players and supporters. An external seating area is also preferred. Entry to the pavilion should take into account the needs of people with disabilities.
2. The bar must be kept clean and tidy throughout the day and, when open, empty glasses regularly cleared to a safe place.
3. Clean and hygienic toilets provided for non-playing personnel should be suitably signposted and be separated from the changing and shower areas and must be consistent with the security and private requirements of players and umpires. There must be a separate ladies facility. Separate toilet facilities should take into account the needs of people with disabilities.
4. A large working clock (or digital alternative) displaying the correct time must be sited so that it is clearly visible to all players and officials.
5. A bell, to allow umpires to signal the start and resumption of play, must be provided.
6. A well stocked First Aid Box must be easily accessible at all times for treatment of minor injuries.
7. A kitchen for the preparation of food shall meet all current Food Standard Guidelines and the pavilion or a designated area should be of a suitable size to accommodate players and officials at lunch and tea breaks and to provide sufficient seating arrangements where applicable. Cold drinks should be made available as well as tea. Sufficient clean crockery and cutlery should be provided. Food should be of good quality and quantity: it should be fresh and not allowed to stand in the open without cover for any length of time.
8. Telephone facilities must be available and in working order.
9. A Notice Board should be provided in a prominent position to show team sheets and general information together with details of emergency service contacts and directions to the nearest local hospital. Clubs employing bar or catering staff should display a current "Employers Liability Certificate of Insurance"

7 Changing Rooms

1. Separate and secure changing rooms must be provided for both teams and be maintained in a clean condition. Both should be of an adequate size of approximately 20 square metres, and with suitable seating and an area for equipment and bags. All rooms must have at least one hook per player for clothes and should contain a mirror.
2. The shower area must be kept clean with appropriate non-slip flooring and at least four showerheads per changing room. Dedicated showering facilities for home and visiting sides are desirable.
3. Toilet facilities must be kept clean and well stocked with toilet requisites with an adjacent washbasin, soap and towel/ hand dryer and must be well separated from the shower area.
4. Clubs must be aware, and abide by, the ECB Guidelines on Changing Rooms and Showering Facilities for junior players.

8 Umpires Facilities

1. A separate and secure room will be provided for exclusive use of the umpires and this should have seating, a mirror and adequate changing facilities for both umpires. It should ideally include its own individual shower and toilet facilities.
2. Room to be adequate size for two umpires and as a guide be approximately 7½ square metres in size.

9 Other Matters

1. Adequate off road car parking should be provided within the confines of the ground.
2. Clubs should ensure that their ground is well signposted if possible from the nearest main road to assist visiting players and spectators alike.
3. Clubs must appoint a Welfare Officer who must be DBS cleared to deal with issues involving young people. All coaches must also be DBS cleared for similar purposes.
4. Clubs should hold Public Liability Insurance for a realistic figure.
5. Clubs will conform with all current Health and Safety Regulations applicable to their grounds in question.