

HINCKLEY RUGBY FOOTBALL CLUB



MINI & JUNIOR SECTION

INFORMATION & REGISTRATION PACK

2009 / 2010

www.hinckleyrugby.co.uk

CHAIRMAN'S MESSAGE

Welcome to another new season of Mini and Junior Rugby at Hinckley Rugby Football Club. Last season ended on yet another high, for the whole club, with our Colts winning the National Colts Cup Final. Just one example of our mini and junior section working towards the future.

Our Mini/Youth section is vibrant at all levels, with a great track record of producing national and even international talent. Our strong links with the senior section, the county and Leicester Tigers help to develop rugby at all ages and levels.

We are pleased to hold the RFU Seal of Approval, signifying that our volunteers, practices and policies, all follow best practice, and continue to develop the club. Indeed, our Coaching in the Community initiative continues to put these practices into action, developing Tag Rugby in local schools - a scheme run by our own club coaches and players.

The credit for such a successful set-up does not only go to the commitment of our young players, but also to the club's qualified, enthusiastic and committed coaches, club volunteers, parents and sponsors alike. We would like to take this opportunity to thank you all and look forward to your continued support during the coming season.

With a full fixture programme to look forward to, including festivals, County Cups, tours, and a full programme of social events this season; new players, volunteers and parents are welcomed into our fully inclusive and growing club. On this point we always welcome new talent from parents, either on or off the pitch, please feel free to talk to your coach or see me, I should be around the U12's pitch most Sunday mornings.

Can we remind players, parents and supporters that whilst we encourage competition, we also maintain the highest standards of discipline on the field, and expect everyone to follow our club codes of conduct, enabling all to enjoy the game.

Our season has already been kicked off with our Summer School in August, and gets fully underway with a Fun Day on 20th September and Registration Day on 27th September with teams training from the start of September. We would ask that all subs are paid promptly and please remember that your children are not insured unless the player's subscription is paid within 4 weeks of the registration day, or 4 weeks from your child's first training session.

Please remember to use the new club website, www.hinckleyrugby.co.uk to get all the information you need on news, fixtures, teams, contacts, match reports, and club policies.

We look forward to seeing you all at Leicester Road and wish you a fantastic season's rugby.

Paul Tuffin

Youth Section Chairman

Tel Mob: 07740 101957
email: tuffinx4@aol.co.uk

COMMITTEE MEMBERS AND CONTACT INFORMATION

The club web site or clubhouse notice board contains an up to date list of all the Minis and Juniors Committee and Team contacts www.hinckleyrugby.co.uk/contacts.htm Please help develop the club however you can.

GUIDANCE TO PARENTS

Please ensure that your child is properly equipped each week:

- The club colours are black and amber. Team match shirts should be worn on match days. Other colours are acceptable for training. Shorts should be black and socks black with amber tops. Your coach/team manager can arrange supply. Alternatively please contact HRFC sponsors Rugby Warehouse www.rugbywarehouse.co.uk or Swifts Sportswear in Hinckley (01455 238398 www.swiftsuniforms.co.uk) who are able to supply the Hinckley RFC kit.
- A selection of smaller kit items, such as laces, studs, etc. will be available from the Tuck Shop in the Clubhouse.
- Boots should be secure and must have safety studs, which conform to R.F.U. regulations (B.S. Kite marked). Boots must not be worn in the Club House.
- Mouthguards are required unless parents agree to take responsibility for injuries, arising if they are not worn; there is a statement to this effect on the registration form. Customs made mouthguards are strongly recommended as ill-fitting shop bought mouthguards may present a hazard to breathing. On Registration Day, 28th September 2009, we hope to have a dentist available, providing a professional and custom fitting mouth guard service so your child can have the best dental protection available.
- Any other protective equipment worn is at the discretion of the parent / player but in all cases should conform to IRB standards and be labelled as such.
- Alternative clothing is essentialIN VERY COLD WEATHER TRACKSUITS, EXTRA SHIRTS, FINGERLESS GLOVES ETC..... DRY CLOTHES TO CHANGE INTO.
- Don't forget to bring player's drinks as appropriate...
- Older players in the Juniors section should travel to away games in club shirts and ties, and after their matches, should wear their club shirts/ties in the clubhouse (home or away), and always remember that they are representing their team and club.

IMPORTANT: Parents remain responsible for their children whilst at training/matches and therefore should accompany them and stay with their child at these sessions, especially those players in the mini section.

BE PUNCTUAL. It can be very disruptive for your child to turn up late, especially on match days if transport has been arranged. Please let the Coach know when your child is unavailable altogether, especially on Match Days. You may be letting the rest of your side down by not doing so.

Make a point of getting to know the Coach and Manager of your child's group (e.g. in the bar afterwards), and feel free to express your opinions – the feedback is welcome.

Your attention is drawn to the need for each individual to be adequately covered by insurance. The RFU policy covers loss of life, limb or eyeball only. When your child's subscription is paid he/she will be eligible for cover. Please note that unless the player's subscription is paid within 4 weeks of the registration day, or 4 weeks from your child's first training session, they will not be covered by the RFU insurance policy.

Always remember that the Clubhouse is open to let your child socialise with their teammates, and for you to meet other parents over a drink. Please don't be strangers.

CODES OF CONDUCT

Hinckley RFC expects the highest standards of discipline on the field, and requires everyone to follow our club codes of conduct, enabling all to enjoy the game. In the event of unacceptable behaviour the club disciplinary process will be followed.

PLAYERS CODE

Appreciate the efforts of Coaches, Match Officials, Parents and other Players
Understand and value loyalty and commitment
Encourage all players
Play for fun
Play by the rules
Do not argue with the referee
Control your temper
Never give up
Be a good sport
Be fair
Improve your skill
Don't be selfish
Don't show off
Inform a coach, adult or club official of any unacceptable behaviour

COACHES CODE

Be reasonable
Teach them to play by the Rules/Laws
Avoid mismatches
Don't favour your best players
Never condemn
Being coached should be good fun too
Get the right equipment and facilities
Give your voice a rest
Be generous with praise
Good coaching means they run with the ball
Follow medical & first-aid advice
It's your players who matter – not their won/lost record

CODE FOR PARENTS AND SPECTATORS

Never force a child to play rugby
Always remember children play rugby for *their* enjoyment not yours
Encourage your child to play by the Rules/Laws
Teach your child that victory isn't everything
Never yell at a player for making a mistake
Applaud good play – by either team
Encourage your child to improve his/her skills through coaching
Stay off the pitch
Respect Coaches' decisions
Don't abuse anyone (especially the referee)

For further details refer to the Hinckley RFC website and RFU Codes of Conduct document

CLUB FACILITIES

We try to keep the main pitch in as good a condition as possible so please ensure all players do not go on it unless you are advised otherwise. Could all coaches, team managers and parents please make sure that their teams/kids are aware of this and ensure that they stay off it.

It would be greatly appreciated if all players could use and respect the changing facilities and showers. There have been problems in the past and we must stress that all the facilities that we use should be treated in a responsible manner. The club is for the use and benefit of everyone from Under 7's through to the First Team, so let's look after it.

ANY PLAYER CAUGHT CAUSING MALICIOUS DAMAGE TO ANY CLUB PROPERTY WILL BE SEVERELY DISCIPLINED AND IF NECESSARY BANNED FROM THE MINI & JUNIOR SECTION.

Boots with studs are not to be worn in the Clubhouse as this is both damaging & dangerous.

GLASSES & GLASS BOTTLES ARE NOT TO BE TAKEN ONTO THE PITCH AREAS – PLASTIC GLASSES ARE AVAILABLE AT THE BAR.

VALUABLES

The club cannot accept responsibility for the damage or loss of any items left unattended in the changing rooms or clubhouse.

LOST PROPERTY

ALL KIT SHOULD BE NAMED. If we find named kit we will endeavour to re-unite it with its owner.

TUCK SHOP

We look forward to your continued support. A big thank-you to the Under 10's for running the tuck-shop last season. We look forward to your continued support this year, as the tuck shop continues in the hands of this year's Under 10's.

DOGS

Due to previous incidents dogs are not permitted on the pitch and training areas.

SUBSCRIPTIONS AND MEMBERSHIP

ONE PLAYER – 09/10 Season Mini/Junior Section Membership £45.00

TWO OR MORE PLAYERS – Mini/Junior Section Membership £60.00

Concessions: Under 6's £20.00 (training only)
Under 15 Girls and Under 18 Girls FOC (development incentive)

This includes a £10.00 Family Social Membership, which is a compulsory payment to the main club.

Please note that most age groups/teams also levy their own subscriptions to help fund additional activities/kit etc – this does not come under the club/section so please contact your Team Manager for further details.

A membership registration form is included in this information pack and should be handed into age group coaches/team managers by **Registration Day (Sunday 27th September 2009)** with the appropriate subscription payment **CHEQUES ONLY PLEASE** made payable to **HRFC Youth Section**. The club's RFU Insurance Policy does not cover your child unless subscriptions are paid – see Guidance for Parents. If anybody has problems regarding payment please speak to your child's coach. If not previously completed you will be asked to fill in an RFU Registration form and provide 2 passport pictures for your child's R.F.U. Registration card.

A full copy of Hinckley Rugby Football Club rules can be obtained from Paul Tuffin, HRFC Mini & Junior Section Chairman.

Where Does My Money Go?

This is a regularly asked question and this overview shows how funds are used in the Minis & Juniors section. Hinckley RFC is a non-profit making organisation.

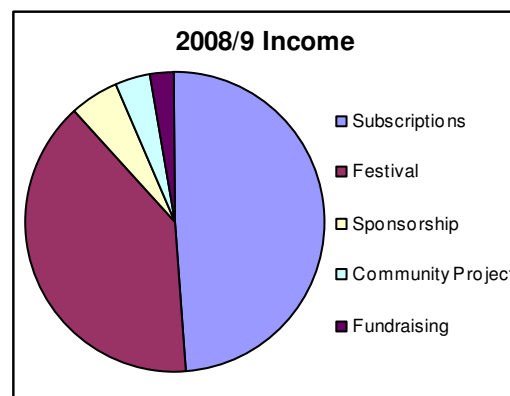
The Mini and Junior section is part of the main club and its accounts form part of the club accounts. It does however have its own bank account, keep its own books and control how its own funds are raised and spent. Please note that individual age groups fund team specific expenses, such as team kit and tours, through their own subscriptions, fundraising and sponsorship. These do not form any part of the section or club accounts.

In the 2008/9 season, the section generated £19,000 of income and spent £14,000. The surplus is due mainly to new sponsorship and holding two festivals that were as successful off the pitch as on. We intend to use this surplus to contribute to a major refurbishment of the club scrum machine including making it adaptable for junior use and section and club development. Income and expenditure is broken down below.

Income

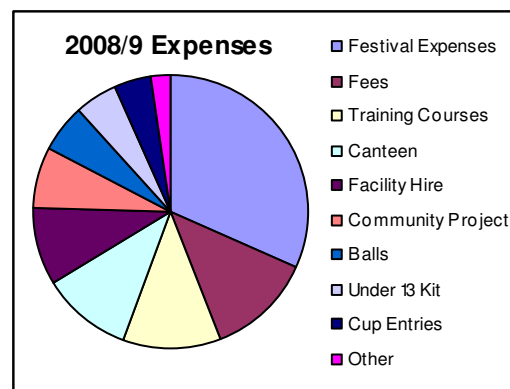
- **Membership** was charged at £45 for a single player and £60 for a family. This level is being maintained for a third season. Membership is compulsory and necessary as it assures membership of an RFU registered club, and ensures that the players (and club) are covered under the RFU insurance policy.

- **Festival Income** boosts Mini and Junior funds and in 2009, in addition to the Hinckley Festival, we were also privileged to host the LRU Festival.
- Main **Sponsorship** came from RugbyWarehouse.com
- The **Community Project** income consisted of sponsorship from the Electricity Alliance and HBBC community funding to promote rugby in a number of local schools. This activity is seen as key to the future development and success of the section and will continue to be funded in 2009/10 through external funding and the section's own income.
- **Fund Raising** came from our Christmas trip to Twickenham and Socious Sports Summer School.



Expenditure

- **Festival Expenses** included programmes, trophies, first-aid and players meals. We were also pleased to make donations to the Matt Hampson Trust and the Air Ambulance.
- A portion of the membership payment goes to the main club for **Social Membership**, which entitles players and their families to the use of club facilities. This money goes towards the maintenance of those facilities in the main club funds.
- **Training** for coaches, referees, first-aiders, welfare, etc is obviously a key requirement for the safety and development of the section and is an activity strongly promoted by the section.
- The section provides **Player's Lunches** on match days for all teams. Other teams reciprocate when we visit them.
- The section is sometimes a victim of its own success and has had to spend a substantial amount on external **Facility Hire**, using the HUFC all weather pitch, or JCC facilities, for evening training and occasional other activities.
- The **Rugby in the Community** scheme comprises payments for kit and coaching support for activities at many local schools.
- Each team receives new **Balls** at the start of the season.
- Each season the U13 team is presented with club shirts as squad-numbered strips are mandatory.
- Many of the **Cup Competitions** and festivals we enter require entry fees.
- Included in **Other** – medical supplies, web-site costs, RFU Seal of Approval, fun day and smaller miscellaneous costs.



The expenditure is administered by the Club Committee, all of whom are volunteers, and has representatives at all age groups. If you have any further questions or are interested in supporting the running of the section please contact the Chairman or the Treasurer.

CHILD PROTECTION

The section takes its responsibilities with regard to the care of its members very seriously and works within the guidelines of the Leicestershire RFU and England RFU Child Protection policy. During the 2009/2010 season further work will be undertaken to ensure that all aspects of the policy are fully adhered to, and developed in line with RFU Seal of Approval and Sport England Clubmark best practice. This is a substantial task and we would ask all parents to support us in this very important work. If you have any concerns about the environment we provide for your children please contact your coach, team manager or the child welfare officer. Contact details are on the club website.

Please note that NO PHOTOGRAPHS or VIDEOS of children should be taken other than by approved and registered photographers following permission from individual team coaches and that all press and publicity material should avoid identifying children by their full names.

Any person taking photographs/video images must take responsibility for the storage of these images, which are for personal use only. Please note that no photographs can be placed on the Internet or a web site without permission from Leicestershire RFU Youth Section.

Parents must advise of any overplaying risk or any factors which could effect a player's fitness to play to the Team Manager/Coach as soon as practically possible prior to each club match. This is especially important in the Juniors teams (U13's – U17's/Colts) who may be playing for school, club, and county teams. In particular, parents must ensure coaches are informed and give consent if a player is to play matches on consecutive days, this may be requested in writing in accordance with Leicestershire RFU policy. The team coaches have the right not to play or take off any player they believe to be at risk.

A parent's declaration is included in the membership form, capturing this responsibility and agreement.

FIXTURES

Please note the fixture list is subject to change. Updates are published on the club website (www.hinckleyrugby.co.uk) as are directions to most away grounds. Please keep in close contact with your age group coaches/team manager with regard to short notice changes.

COMPLAINTS

If you have a complaint about any issue please raise in the first case with your Team Manager, Coach or the appropriate Committee Member. A copy of our complaints policy is available on request.

MEMBERSHIP REGISTRATION FORM SEASON 2009/2010

SUBSCRIPTION:	Per Player	£45.00
	Families with two or more players	£60.00
Concessions:	Under 6's	£20.00 (training only)
	Under 15 Girls and Under 18 Girls	FOC (development incentive)

(All subscriptions include £10.00 Club Social Membership, which is a compulsory payment.)

FORMS MUST BE COMPLETED AND RETURNED TO AGE GROUP COACHES / MANAGERS BY SUNDAY 27th SEPTEMBER 2009. ANY RETURNING PLAYER NOT REGISTERED AND PAID IN FULL BY THAT DATE WILL BE INELIGIBLE TO PLAY. NEW PLAYERS HAVE A FOUR WEEK TRIAL PERIOD AND IF THEY WISH TO CONTINUE AFTER THAT MUST PAY IN FULL AT THAT TIME

PLAYER NAME..... D.O.B.....

ADDRESS

.....

.....POSTCODE.....

PARENTS' FIRST NAMES

REGISTRATION NO. (If known)

AGE GROUP:

ADDITIONAL PARENTAL HOME ADDRESS (if different from above)

.....

..... POSTCODE.....

HOME TEL. NO.

MOBILE TEL. NO.

E-MAIL ADDRESS

ALTERNATIVE EMERGENCY CONTACT NO.

SCHOOL

PREVIOUS CLUB (if any)

MEDICAL CONDITIONS/ALLERGIES (if any)

.....

(cont/d over)

PHOTOGRAPHY

Hinckley RFC matches and events are often promoted or covered in local press. If you **DO NOT** agree to photographs of your child being taken or do not want the photographs to be published please tick the box.

OVERPLAYING

Hinckley RFC takes the welfare of it's young players extremely seriously. Parents must advise of any overplaying risk or any factors which could effect a player's fitness to play to the Team Manager/Coach as soon as practically possible prior to each club match. This is especially important in the Juniors teams (U13's – U17's/Colts) who may be playing for school, club, and county teams. In particular, parents must ensure coaches are informed and give consent if a player is to play matches on consecutive days, this may be requested in writing in accordance with Leicestershire RFU policy. The team coaches have the right not to play or take off any player they believe to be at risk.

CAN YOU HELP?

The success of the Mini and Junior Section is dependent on volunteers. It would be helpful if parents who have particular skill, interests or club experience, would indicate these in the following section.

PARENTS SKILLS/EXPERIENCE/INTERESTS.....
.....

PARENTS ARE ADVISED THAT THEIR CHILDREN MUST WEAR MOUTHGUARDS AND THAT PARENTS ARE RESPONSIBLE FOR ANY INJURIES IF THEY DO NOT.

HINCKLEY RUGBY FOOTBALL CLUB LTD RESERVES THE RIGHT TO USE AND DISCLOSE THE INFORMATION GIVEN ON THIS FORM FOR INTERNAL PURPOSES.

CHEQUES ONLY PLEASE MADE PAYABLE TO 'H.R.F.C. YOUTH SECTION'.

Please sign below to confirm that you have read this information and registration pack.

PARENT'S SIGNATURE..... DATE.....

REMEMBER NO PAY – NO PLAY