

# HINCKLEY RUGBY FOOTBALL CLUB



## MINI & JUNIOR SECTION INFORMATION & REGISTRATION PACK 2011 / 2012

[www.pitchero.com/clubs/hinckley/](http://www.pitchero.com/clubs/hinckley/)

**THIS IS  
RUGBY.**

Teamwork Respect Enjoyment Discipline Sportsmanship



# CHAIRMAN'S MESSAGE

Welcome to another new season of Mini and Junior Rugby at Hinckley Rugby Football Club. This year promises to be another very exciting one as we start work on the new pitches and clubhouse. You will see already that we now boast 4 full size pitches and one area dedicated completely to the mini section. There will be many more developments at the club as we look to make our club one of the best local clubs in the county. We will be continuing to raise money for the development and thanks go to all of you who helped raise so much last year. It is only the first stage in the re-development of our grounds and we look forward to making Hinckley one of the best serviced clubs in the county.

Our Mini/Youth section is vibrant at all levels, with a great track record of producing national and even international talent. We are the envy of many clubs and highly regarded by the RFU, as our Seal of Approval shows we have, and are developing practices and policies that follow best practice, and continue to develop the club.

The credit for such a successful set-up does not only go to the commitment of our young players, but also to the club's qualified, enthusiastic and dedicated coaches, club volunteers, parents and sponsors alike. We would like to take this opportunity to thank you all and look forward to your continued support during the coming season. As mentioned later on in this pack we are always on the look out for volunteers, both for the playing side and the social side. Please feel free to get involved in any aspect of the club it can be very rewarding and a great way to meet new people whilst developing the club.

Can we remind players, parents and supporters that whilst we encourage competition, we also maintain the highest standards of discipline on and off the field, and expect everyone to follow our club codes of conduct, enabling all to enjoy the game.

Our training season has already kicked off and we look forward to our Registration Day before we start with some great fixtures, festivals and tours. We would ask that all subs are paid promptly and please remember that your children are not insured unless the player's subscription is paid within 4 weeks of the registration day, or 4 weeks from your child's first training session.

Please remember to use the club website, [www.pitchero.com/clubs/hinckley/](http://www.pitchero.com/clubs/hinckley/) to get all the information you need on news, fixtures, teams, contacts, match reports, and club policies.

We look forward to seeing you all at Leicester Road and in the bar after! Here's to a fantastic season's rugby.

*Paul Tuffin*

Chairman – Mini & Junior Section

Tel Mob: 07740 101957  
email: [tuffinx4@aol.com](mailto:tuffinx4@aol.com)

## COMMITTEE MEMBERS AND CONTACT INFORMATION

The club web site or clubhouse notice board contains an up to date list of all the Minis and Juniors Committee and Team contacts <http://www.pitchero.com/clubs/hinckley/> Please help develop the club however you can.

### GUIDANCE TO PARENTS

Please ensure that your child is properly equipped each week:

- The club colours are black and amber. Team match shirts should be worn on match days. Other colours are acceptable for training. Shorts should be black and socks black with amber tops. Your coach/team manager can arrange supply.
- A selection of smaller kit items, such as laces, studs, etc. will be available from the Tuck Shop in the Clubhouse.
- Boots should be secure and must have safety studs, which conform to R.F.U. regulations (B.S. Kite marked). Boots must not be worn in the Club House.
- Mouthguards are required unless parents agree to take responsibility for injuries, arising if they are not worn; there is a statement to this effect on the registration form. Customs made mouthguards are strongly recommended as ill-fitting shop bought mouthguards may present a hazard to breathing.
- Any other protective equipment worn is at the discretion of the parent / player but in all cases should conform to IRB standards and be labelled as such.
- Alternative clothing is essential .....IN VERY COLD WEATHER TRACKSUITS, EXTRA SHIRTS, FINGERLESS GLOVES ETC.... DRY CLOTHES TO CHANGE INTO.
- Don't forget to bring player's drinks as appropriate...
- Older players in the Juniors section should travel to away games in club shirts and ties, and after their matches, should wear their club shirts/ties in the clubhouse (home or away), and always remember that they are representing their team and club.
- ALL KIT SHOULD BE NAMED. If we find named kit we will endeavour to re-unite it with its owner.

**IMPORTANT:** Parents remain responsible for their children whilst at training/matches and therefore should accompany them and stay with their child at these sessions, especially those players in the mini section.

**BE PUNCTUAL.** It can be very disruptive for your child to turn up late, especially on match days if transport has been arranged. Please let the Coach know when your child is unavailable altogether, especially on Match Days. You may be letting the rest of your side down by not doing so.

Make a point of getting to know the Coach and Manager of your child's group (e.g. in the bar afterwards), and feel free to express your opinions – the feedback is welcome.

Please note that unless the player's subscription is paid by registration day on 26<sup>th</sup> September, or 4 weeks from your child's first training session, they will not be covered by the RFU insurance policy.

New players must submit an RFU registration form within 1 month of joining club by completing Mini Junior Player Registration form (<http://www.pitchero.com/clubs/hinckley/d/documents.html>)

Always remember that the Clubhouse is open to let your child socialise with their teammates, and for you to meet other parents over a drink. Please don't be strangers.

# CODES OF CONDUCT

Hinckley RFC expects the highest standards of discipline on the field, and requires everyone to follow our club codes of conduct, enabling all to enjoy the game. In the event of unacceptable behaviour the club disciplinary process will be followed.

## PLAYERS CODE

Appreciate the efforts of Coaches, Match Officials, Parents and other Players

Understand and value loyalty and commitment

Encourage all players

Play for fun

Play by the rules

Do not argue with the referee

Control your temper

Never give up

Be a good sport

Be fair

Improve your skill

Don't be selfish

Don't show off

Inform a coach, adult or club official of any unacceptable behaviour

## COACHES CODE

Be reasonable

Teach them to play by the Rules/Laws

Avoid mismatches

Don't favour your best players

Never condemn

Being coached should be good fun too

Get the right equipment and facilities

Give your voice a rest

Be generous with praise

Good coaching means they run with the ball

Follow medical & first-aid advice

It's your players who matter – not their won/lost record

## CODE FOR PARENTS AND SPECTATORS

Never force a child to play rugby

Always remember children play rugby for *their* enjoyment not yours

Encourage your child to play by the Rules/Laws

Teach your child that victory isn't everything

Never yell at a player for making a mistake

Applaud good play – by either team

Encourage your child to improve his/her skills through coaching

Stay off the pitch

Respect Coaches' decisions

Don't abuse anyone (especially the referee)

*For further details refer to the Hinckley RFC website and RFU Codes of Conduct document*

# CLUB FACILITIES

The First Team Pitch is **OUT OF BOUNDS** unless you are explicitly advised otherwise. Could all coaches, team managers and parents please make sure that their teams are aware of this.

It would be greatly appreciated if all players could use and respect the changing facilities and showers. There have been problems in the past and we must stress that all the facilities that we use should be treated in a responsible manner. The club is for the use and benefit of everyone from Under 7's through to the Presidents Team (the most senior team in the Club), so let's look after it.

ANY PLAYER CAUGHT CAUSING MALICIOUS DAMAGE TO ANY CLUB PROPERTY WILL BE SEVERELY DISCIPLINED AND IF NECESSARY BANNED FROM THE MINI & JUNIOR SECTION.

Boots with studs are not to be worn in the Clubhouse as this is both damaging & dangerous.

Glasses are not to be taken onto the Pitch areas – plastic glasses are available at the bar.

No alcohol will be sold for consumption by under 18s – this has been subject of scrutiny and maintaining our licence is vital to the viability of the Club.

## VALUABLES

The club cannot accept responsibility for the damage or loss of any items left unattended in the changing rooms or clubhouse.

## TUCK SHOP

We look forward to your continued support. A big thank-you to the Under 10's for running the tuck-shop last season. We look forward to your continued support this year, as the tuck shop continues in the hands of this year's Under 10's.

## DOGS

Due to previous incidents dogs are not permitted on the pitch and training areas.

# SUBSCRIPTIONS AND MEMBERSHIP

ONE PLAYER – 10/11 Season Mini/Junior Section Membership £60.00

TWO OR MORE PLAYERS – Mini/Junior Section Membership £90.00 (this can be paid in 2 instalments in Sept & Jan)

Concessions: Under 6's £20.00 (training only)

(This includes a £20 Family Social Membership, which is a compulsory payment to the main club.)

A membership registration form is included in this information pack and should be handed into age group coaches/team managers by **Registration Day (Sunday 25<sup>th</sup> September 2011)** with the appropriate subscription payment **CHEQUES ONLY PLEASE** made payable to **HRFC Youth Section**.

Please note that unless the player's subscription is paid by registration day on 25<sup>th</sup> September, or 4 weeks from your child's first training session, they will not be covered by the RFU insurance policy.. If anybody has problems regarding payment please speak to your child's coach. If not previously completed you will be asked to fill in an RFU Registration form and provide 2 passport pictures for your child's R.F.U. Registration card.

A full copy of Hinckley Rugby Football Club rules can be obtained from Paul Tuffin, HRFC Mini & Junior Section Chairman.

# Where Does My Money Go?

This is a regularly asked question - this overview shows how funds are used in the Minis & Juniors section.

Hinckley RFC is a non-profit making organisation. The Mini and Junior section is part of the main club and its accounts form part of the club accounts. It does however have its own bank account, keep its own books and control how its own funds are raised and spent. Please note that individual age groups fund team specific expenses, such as team kit and tours, through their own subscriptions, fundraising and sponsorship. These do not form any part of the section or club accounts.

In the 2010/2011 season, the section generated around £21,500 of income and spent around £39,500. The large difference is a result of the one off purchase of new grounds from Hinckley United Football Club

## Income

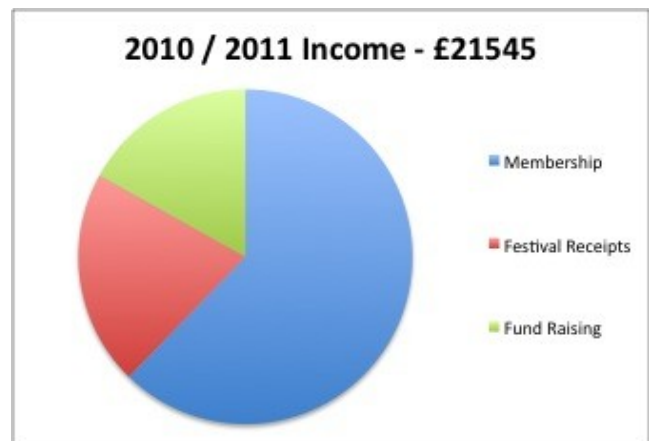
Last year membership was increased for the first time in three years and helped to provide urgent and much needed funds for the club to purchase additional grounds; this allows the entire youth section to train together without having to use – and pay for – other external facilities.

Much work continues to be required on the new grounds and facilities, which as always requires funding, and we're pleased that no further increase on membership dues is required and we're able to keep to the same level as last year.

Membership is compulsory and necessary as it assures membership of an RFU registered club, and ensures that the players (and club) are covered under the RFU insurance policy.

Historically, a portion of the membership fee went to the main club for the use and maintenance of facilities, although as mentioned in last years report, the mini and junior section now provides funding for the purchase of the new ground and pitches through the membership to the main club.

Note that membership includes family social membership which also entitles players and their families to make use of the clubs facilities, and to 50% off clubroom hire.



Festival Income boosts Mini and Junior funds and in Spring 2011 we held another very successful festival generating around £4,500 income.

Fundraising. Again, we received no main section sponsorship last year, neither did we received any support in the form of grants. This means that our additional fundraising efforts are vital - each age group has a target of £300 to bring funds in through fundraising activities. Additionally, there are other events which take place as a section such as the Mallory Park sponsored bike ride, and donations from BBQs and tour beer (for more information, get involved with the tour!) Last year brought in around £3,500.

## Expenditure

Membership payments to the main club now includes funding for the purchase of the new grounds and pitches; this figure is around £6,500 per annum. As expected other areas of the sections expenses have reduced accordingly as costs for external facility hire such as HUFC and JCC all weather pitches have reduced significantly from around £3,000 during 2009/2010 to only £200 last year.

Festival expenses totalled around £1,100, including programmes, parking assistance, pitch hire, trophies, Red Cross cover, first-aid and players meals.

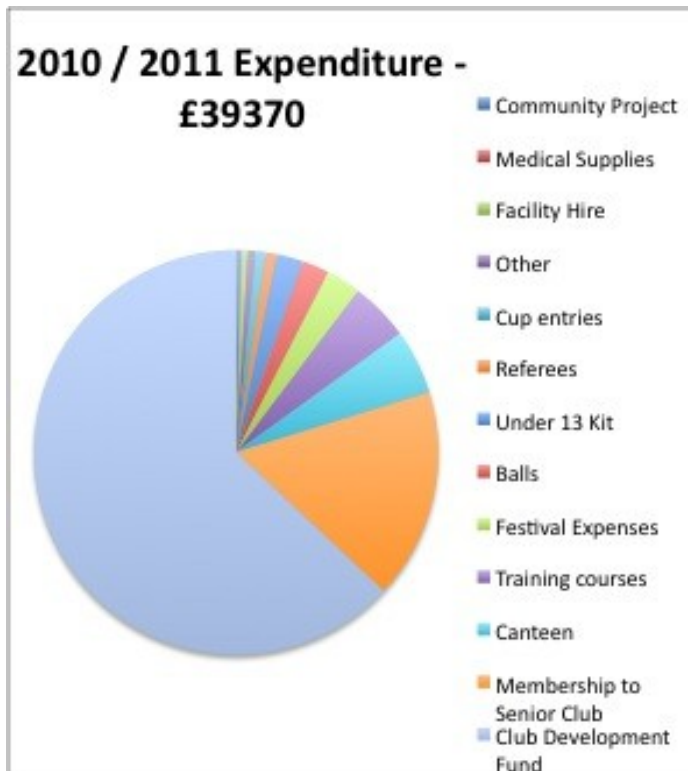
Training for coaches, referees, first-aiders, welfare, etc is a key requirement for the safety and development of the section and is an activity strongly promoted by the section which provided funding of around £2,000 during 2010/2011.

The section provides player's lunches on match days for all teams, costing around £2,000 last year. Other teams reciprocate when we visit them.

Each team received new balls at the start of the season, costing some £800. In future, an approach has been adopted to reduce costs where possible.

Each season the U13 team is presented with club shirts as squad-numbered strips are mandatory, costing around £800.

Other expenses include: cup competitions and festival entries; medical supplies; web-site costs; RFU Seal of Approval; referee costs; fun day and small miscellaneous costs.



Clearly the most significant item of expenditure last year was the £25,000 contribution to the purchase of new grounds, and is an exceptional event, although costs will continue to be incurred as development of these facilities progress.



The expenditure is administered by the Club Committee, all of whom are volunteers, and has representatives at all age groups. If you have any further questions or are interested in supporting the running of the section please contact the Chairman or the Treasurer.

# CHILD PROTECTION

The section takes its responsibilities with regard to the care of its members very seriously and works within the guidelines of the Leicestershire RFU and England RFU Child Protection policy. During the 2009/2010 season further work will be undertaken to ensure that all aspects of the policy are fully adhered to, and developed in line with RFU Seal of Approval and Sport England Clubmark best practice. This is a substantial task and we would ask all parents to support us in this very important work. If you have any concerns about the environment we provide for your children please contact your coach, team manager or the child welfare officer. Contact details are on the club website.

Please note that NO PHOTOGRAPHS or VIDEOS of children should be taken other than by approved and registered photographers following permission from individual team coaches and that all press and publicity material should avoid identifying children by their full names.

Any person taking photographs/video images must take responsibility for the storage of these images, which are for personal use only. Please note that no photographs can be placed on the Internet or a web site without permission from Leicestershire RFU Youth Section.

Parents must advise of any overplaying risk or any factors which could effect a player's fitness to play to the Team Manager/Coach as soon as practically possible prior to each club match. This is especially important in the Juniors teams (U13's – U17's/Colts) who may be playing for school, club, and county teams. In particular, parents must ensure coaches are informed and give consent if a player is to play matches on consecutive days, this may be requested in writing in accordance with Leicestershire RFU policy. The team coaches have the right not to play or take off any player they believe to be at risk.

A parent's declaration is included in the membership form, capturing this responsibility and agreement.

## FIXTURES

Please note the fixture list is subject to change. Updates are published on the club website (<http://www.pitchero.com/clubs/hinckley/>) as are directions to most away grounds. Please keep in close contact with your age group coaches/team manager with regard to short notice changes.

## COMPLAINTS

If you have a complaint about any issue please raise in the first case with your Team Manager, Coach or the appropriate Committee Member. A copy of our complaints policy is available on request.

# MEMBERSHIP REGISTRATION FORM SEASON 2011/2012

SUBSCRIPTION: Per Player £60.00  
Families with two or more players £90.00  
(for family this can be paid in 2 instalments in Sept & Jan)  
Concessions: Under 6's £20.00 (Training only)

(All subscriptions include £20 Club Social Membership, which is a compulsory payment.)

**FORMS MUST BE COMPLETED AND RETURNED TO AGE GROUP COACHES / MANAGERS BY SUNDAY 25<sup>th</sup> SEPTEMBER 2011. ANY RETURNING PLAYER NOT REGISTERED AND PAID IN FULL BY THAT DATE WILL BE INELIGIBLE TO PLAY. NEW PLAYERS HAVE A FOUR WEEK TRIAL PERIOD AND IF THEY WISH TO CONTINUE AFTER THAT MUST PAY IN FULL AT THAT TIME**

PLAYER NAME..... D.O.B.....

ADDRESS .....

.....

.....POSTCODE.....

PARENTS' FIRST NAMES.....

AGE GROUP: .....

ADDITIONAL PARENTAL HOME ADDRESS (if different from above) .....

.....

..... POSTCODE.....

HOME TEL. NO. ....

MOBILE TEL. NO. ....

E-MAIL ADDRESS .....

ALTERNATIVE EMERGENCY CONTACT NO. ....

SCHOOL .....

PREVIOUS CLUB (if any) .....

MEDICAL CONDITIONS/ALLERGIES (if any) .....

.....

**(cont/d over)**

**PHOTOGRAPHY**

Hinckley RFC matches and events are often promoted or covered in local press. If you **DO NOT** agree to photographs of your child being taken or do not want the photographs to be published please tick the box.

**OVERPLAYING**

Hinckley RFC takes the welfare of it’s young players extremely seriously. Parents must advise of any overplaying risk or any factors which could effect a player’s fitness to play to the Team Manager/Coach as soon as practically possible prior to each club match. This is especially important in the Juniors teams (U13’s – U17’s/Colts) who may be playing for school, club, and county teams. In particular, parents must ensure coaches are informed and give consent if a player is to play matches on consecutive days, this may be requested in writing in accordance with Leicestershire RFU policy. The team coaches have the right not to play or take off any player they believe to be at risk.

**CAN YOU HELP?**

The success of the Mini and Junior Section is dependent on volunteers. It would be helpful if parents who have particular skill, interests or club experience, would indicate these in the following section.

PARENTS SKILLS/EXPERIENCE/INTERESTS.....  
.....

**PARENTS ARE ADVISED THAT THEIR CHILDREN MUST WEAR MOUTHGUARDS AND THAT PARENTS ARE RESPONSIBLE FOR ANY INJURIES IF THEY DO NOT.**

**HINCKLEY RUGBY FOOTBALL CLUB LTD RESERVES THE RIGHT TO USE AND DISCLOSE THE INFORMATION GIVEN ON THIS FORM FOR INTERNAL PURPOSES.**

**CHEQUES ONLY PLEASE MADE PAYABLE TO ‘H.R.F.C. YOUTH SECTION’.**

**Please sign below to confirm that you have read this information and registration pack.**

**PARENT’S SIGNATURE..... DATE.....**

**REMEMBER NO PAY – NO PLAY**