



Junior Soccer Section Est. 1998
Standing Order Mandate

To: (please provide name and full address of your bank)

Name of bank	
Branch name and address	
	Postcode:

Please set up a new standing order instruction in accordance with the details below.

Account to be debited: (please provide details for your account)

Sort Code:						
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Account Number:							
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Account Name:	

Beneficiary Details: (please provide a reference for your payment)

Name of bank	Barclays Bank Plc
	Warrington Branch

Sort Code:	2	0	9	1	4	8
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Account Number:	2	0	8	3	9	8	1	7
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Account Name:	CROSFIELDS JFC
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Reference:																			
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(Reference example: 100698 Bloggs J – see notes on the next page)

Payment Details: (please confirm a start date for your payment)

Amount of First Payment	£15.00	Date of First Payment	
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Amount of Usual Payment	£15.00
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Amount of Usual Payment in Words	FIFTEEN POUNDS
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Usual Payment to be paid	MONTHLY	Date of Usual Payment	FIRST
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Amount of Last Payment	£15.00	Date of Last Payment	Until further notice
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Customer Signature:	
Date:	

Please return this form to your Team Manager – who will post it onto your bank
(Team Managers please record the reference details on this form and then post it to the specified bank)

NOTES FOR COMPLETION

Please provide the **name of your bank and the full address and postcode of the branch** where your account is held.

Please provide details of **your bank account name, number and sort code**.

Please check with your bank to ensure that they are willing to make standing order payments from your account.

The beneficiary details and payment details have been completed for you. All we require you to provide is a reference for your payment (maximum of 18 characters) in this format:

DDMMYY[SPACE]SURNAME[SPACE]INITIAL(S) where:

DDMMYY is your child's date of birth

SURNAME is your child's surname

INITIAL(S) is your child's initial(s)

For example:

100698 BLOGGS J

These details are important to ensure that your payment can be identified on our bank statement. Without them we will not be able to confirm that your payment has been received. Our payment terms are £15 per month.

Standing Order payment is our mandatory method of payment for player's monthly training fees. Please complete the attached form **& hand this in to your Team Manager – who will post this on to your bank.**

So that we can reconcile your payment to your child - it is extremely important that:

- **You complete the reference details properly - without these our Club Treasurer will not be able to account for your payment.**
- **You let your Team Manager & age group administrator know as soon as your standing order has been set up by your bank - so that they can let our Club treasurer know when to expect your payment.**
- **You must ensure that you keep making payments by cheque/cash up until the point at which your standing order is operational.**

Please note that:

- We **cannot** accept direct debits on our account, only standing orders for fixed amounts.
- If your child decides to leave our Club at any time then it is your responsibility to cancel the standing order.
- If anyone wishes to pay for more than one child in different age group, please setup separate standing orders for each child.

Kind regards.

Club Treasurer