

Datchworth R.F.C



HEALTH, SAFETY & RISK MANAGEMENT POLICY

The rugby club has a duty to eliminate or minimise any actual or perceived risks to all its members. This club is strongly committed to encouraging our members to train hard and compete, but the health, well-being and safety of each individual is always our paramount concern.

TO SUPPORT OUR HEALTH, SAFETY & POLICY WE ARE COMMITTED TO THE FOLLOWING DUTIES:

- Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club.
- Create a safe environment by putting health & safety measures in place as identified by the assessment.
- Ensure all members are given the appropriate level of training and competition by regularly assessing individuals' ability dependant on age, maturity and development.
- Ensure that all members are aware of understand and follow the club's health & safety policy.
- Appoint a competent club member to assist with health & safety responsibilities.
- Ensure that normal operating procedures and emergency operating procedures are in place and known to all members.
- Provide adequate first aid facilities, telephone and qualified first aider at all times.
- Report any injuries or accidents sustained during any club activity or whilst on the club premises.
- Ensure the policy is reviewed regularly and monitored for effectiveness.

AS A CLUB MEMBER YOU HAVE A DUTY TO:

- Take reasonable care for your own health & safety and that of others who may be affected by what you do or not do.
- Co-operate with the club on health & safety issues.
- Correctly use all equipment provided by the club.
- Not interfere with or misuse anything provided for your health, safety and welfare.

Club Risk Assessment

The main committee conducts a review of identified risks within the club twice a season. The current version can be found on the club website under the title of 'Club Risk Assessment'.

Risk Assessment Procedure

To ensure that key risks are continually assessed and compliance audited the club uses the following process.

Twice in the season the following assessments will take place:-

- The Health & Safety Officer will complete a risk assessment of all facilities. This risk assessment will be reviewed with the main committee at the next meeting and actions agreed to address any concerns raised.
- The Club Coaching Coordinator will be responsible for undertaking an assessment of all training & playing equipment. Any equipment deemed to be unsuitable must be removed from general access immediately and reported to the main committee at the next meeting. The Committee must decide whether the item(s) must be repaired, replaced or discarded.
- The Club Welfare Officer will be responsible for undertaking a Mini and Youth Section compliance Audit. This audit will be focused on the adherence to basic health and safety procedures within the Youth and Mini sections. Each audit should assess a minimum of two teams. The results of this audit will be reviewed with the main committee at the next meeting and actions agreed to address any concerns raised.

General Conclusion

It is the responsibility of any club member who becomes aware of any possible hazard or risk to resolve it if possible or to suspend the training or match if it is not. In all cases bring the matter to the attention of the coach, section Head or Club Official reporting the hazard and any actions taken or suggested.

Approved August 2009