



FLEETWOOD RUGBY UNION FOOTBALL CLUB

MINUTES OF MANAGEMENT COMMITTEE MEETING – 13/05/10

Present: Dave Buckingham (President), Andy Thompson (Chairman), Katy Barlow (Treasurer), Vaughan Evans (Secretary), Ian Cameron (Press Secretary), Mike Hampton (Bar Secretary), Kim Matley (Social Committee), Andrea Padgeon (Ladies Rugby) George Benson (Shop), Sid Jones (Bar Stock & Grounds), Jon Amor (Mini/Juniors), Mike Turnpenny, Chris Travis (2nd Team Manager), Jenny Travis, Tim Amor. Dave Woodcock.

1 Apologies received from: - Steve McVeigh (Director of Rugby) Roy Wade (Commercial Director), Albert Barlow, Sheryl Fairbrother (Membership Secretary), Amanda White (Volunteer Coordinator).

2 Minutes of the last Management Committee meeting 11/03/10 were agreed.

3 No Matters arising from the minutes

4 **President Report**

- Greg Hodgkinson's appointment as Head Coach to be decided after next week. Greg has indicated that he is willing to continue in the Community Development role dependant on the financial remuneration on offer. Funding for the role will cease in December but there may be a possible job share with Garstang RUFC.

5 **Chairman Report**

- Andy thanked all for attending his first meeting as Club Chairman.
- We are one club not junior or senior.

6 **Treasurer Report**

- Outstanding payment due from the Ladies – **AP to chase**.
- Disappointing sales – down £3000 on last year.
- However cash flow slightly better.
- Match programme monies being chased.
- Emailed Roy Wade asking to chase monies owed.

- **AT** advised that Perimeter Sport had offered to run the board advertising on the clubs behalf – charging £300 per board with a return to the club of £150. As a separate item they would also provide programme advertisers if required.

7 Secretary Report

Nothing to report

8 Commercial Director Report

Report by AT in the absence of RW

- £2 per pint promotion to run during the Blackpool FC Championship final on the 22nd May.
- Similar promotion to run on specified Saturdays during the Football World Cup for England games and the England Rugby tour of Australia.

9 Bar Secretary report

Nothing to report

10 Bar report

For the period 30/3 – 5/5/2010

Gross Takings	16960
Less Misc (Crisps Beverages etc)	630
Sub Total	16330
Total After VAT	14199
Commencing Stock	4062
Purchases	7901
Sub Total	11963
Closing Stock	4263
Cost Of Stock Used	7700
Net Takings	14199
Less Costs	7700
Profit	6499
% Profit	45.80%

- Following repayment of loan, Brewery introduced discount 1st Jan 2010 on some draught beer/lager.
- No discounts on Spirits or minerals at this stage. Have seen some price increases instead.

11 Membership Secretary

Report by AT in the absence of SF

- Meeting held with SF, AT and Caroline Torkington (Mini/ Junior Membership Sec) regarding All Club registration day 29th September 2010.
- Caroline will persuade Mini/Junior parents to join club on a full social membership.
- £50 non refundable deposit should be taken at all times for the hire of the function room (including club members).
- SF to chase members that have incorrect standing order details.
- No Pay No Play stance fully supported by club.

12 Director of Rugby report

Report by CT in absence of SM

- Touch rugby now started on Tuesday's weekly.
- Preseason commences 6th July
- Ongoing player retention and recruitment.
- 3rd Team Manager needed. **VE to advertise on Web**
- SM to attend Junior & Senior Colts Presentation nights.

13 Ladies report

- Lancashire Plate Winners 2009/2010
- Coach required. **VE to advertise on Web**
- U15 Girls team needed – this issue needs to be addressed to aide the development/survival of the Ladies team and for future RFU funding.

14 Mini/Junior Section report

- JA now succeeded IC as Director of Mini/Juniors.
- Recent RFU Whole Club Development Workshop – very successful.
- Report from Stuart Urquhart awaited – will be emailed to all on club distribution list.
- Club clean up weekend 5/6th June - £2000 funds raised through sponsorship and monies from Mini/Juniors. Press to be invited.
- £800 required to replace fascia with PVC.
- Sarah Christiansen appointed Mini/Junior Coaching Coordinator.
- Seal of Approval awaiting sign off by RFU.
- Whole Club Seal of Approval next.
- Next Mini/Junior Committee Meeting 1st August.

15 Social Secretary report

- Help required for Carnival Float to be held 26th June. **VE to put on Web**
- 4th June Cocktail evening at the club.
- 12th June Football World Cup - £2 per pint.

16 Grounds report

- Drill seeding to start w/c 17th May.
- Fertiliser on pitches – now awaiting rain.

17 Shop

- Quiet – Meeting due with Halbro next week re the coming season.

18 Club Incorporation & Licensing

AT invited DW to update the committee on his findings.

- RFU recommend Incorporation to safeguard against litigation.
- Cost £700-£1200 to create Limited Company by Accountants.
- **Roadmap to be prepared by DW in the next 2 weeks to show where we are up to.**

- Clarification to be sort from Wyre Borough Council before next Committee meeting re:-
 1. Outside drinking
 2. Hire of Function room
 3. Club licence to Premises licence

AT to speak with Kevin Hollings re licence

19 AOB

- Revised summer hours – to be piloted during June - Saturday open 1pm – Sunday 2pm.
- Quotes received from Jon Kitchen re Boiler repair/replacement. Refurb cost £4875 – new £6/7000. **AT to approach RFU re possible funding. JA to check with Mini/Juniors re continuation of £3000 offer to assist.**
- EPOS machine – AT and MT agreed to pay the £3000 cost between themselves as an interest free loan to the club.
- Credit card payment machine – **AT to approach relevant supplier.**
- Pre season match versus Greenock Wanderers.
- Photo's of committee members to appear on Web and in club – **JA to sort.**

Meeting closed 10-45pm.

Date of next meeting: Thursday 10th June 8pm