

Level 1/2 UKCC Certificate in Coaching Rugby League (L1/2CCRL) Application Form

Please fully complete ALL sections of the Application Form providing as much information as possible. Incomplete information may result in non-admittance onto your chosen course. Your Application Form must arrive at least 6 weeks prior to the course date.

Section 1: Course Details		
Places are allocated on a first come, first served basis as numbers for each course are restricted		
Level:		To view the most up to date courses, please visit www.therfl.co.uk/coaching , alternatively please contact the RFL, Coaching Section on 0113 2375010.
Venue:		
Dates:		
Name of Club:		If you are coaching at a club, your club may be able to receive a discount, please see the guidance notes.

Section 2: Personal Details			
The below information is essential and must be completed by all applicants.			
Title:		Age:	
First Name:		Date of Birth:	
Surname:		Please note, this is how your name will appear on all correspondences and your certificate after successful course completion.	
Address:	(Please note certificates will be sent to this address)		
Postcode:			
Home Tel No.:		Mobile Tel No.:	
E-mail Address:		Gender:	M F
Please tick here if we can contact you via e-mail		<input type="checkbox"/>	

Section 3: Monitoring Data			
A person is regarded disabled if they have a physical, sensory or mental impairment which has a substantial and long term effect on their ability to carry out normal day-to-day activities.			
In your view, are you disabled in terms of the above definition? (99)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes', do you consider that your disability might make it difficult for you to participate in any part of the course?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please indicate the nature of your disability:			
<input type="checkbox"/> Hearing (01)	<input type="checkbox"/> Learning (02)	<input type="checkbox"/> Mobility (05)	<input type="checkbox"/> Multiple (03)
<input type="checkbox"/> Physical (06)	<input type="checkbox"/> Other (97)	<input type="checkbox"/> Yes/Prefer not to say (96)	<input type="checkbox"/> Visual (04)
If you have answered yes to any of the above questions, please give brief details and indicate any special requirements you may have and/or what we can do to ensure that you are given every opportunity to demonstrate your abilities.			
<input type="checkbox"/> Asian British – Bangladeshi (01)	<input type="checkbox"/> Black African (04)	<input type="checkbox"/> White British (18)	
<input type="checkbox"/> Asian British – Indian (01)	<input type="checkbox"/> Black British (05)	<input type="checkbox"/> White European (19)	
<input type="checkbox"/> Asian British – Pakistani (02)	<input type="checkbox"/> Black Caribbean (06)	<input type="checkbox"/> White Irish (20)	
<input type="checkbox"/> Bangladeshi (03)	<input type="checkbox"/> Dual Heritage (White and Black African) (10)	<input type="checkbox"/> White Non-European (21)	
<input type="checkbox"/> Indian (08)	<input type="checkbox"/> Dual Heritage (White and Black Caribbean) (11)	<input type="checkbox"/> Other White (22)	
<input type="checkbox"/> Pakistani (16)	<input type="checkbox"/> Any Other Dual Heritage (15) - please specify	<input type="checkbox"/> Chinese (07)	
<input type="checkbox"/> Dual Heritage (white and Asian) (09)		<input type="checkbox"/> Prefer not to say (17)	

For Office Use Only			
Course Full:		ID Number:	
SD/ MF/Photos:		Medical/ Access Arrangement:	
		Payment info:	

Section 4: Rugby League Information

Please answer the questions below as honestly as possible.

Please circle

Do you have any Rugby League Coaching Experience?

Yes / No

If yes, please specify below:

If yes, please specify the age group you have coached:

Section 5: Declaration

If accepted onto the Level 1/2 UKCC Certificate in Coaching Rugby League (L1/2CCRL), I will carry out the work required and ensure I finish the qualification within one-year of registration – 18 months for level 2 courses.

Please note our refund/transfer policy below

- **If the candidate starts the course and does not complete the course there will be NO REFUNDS ISSUED.**
- If the candidate informs us that they no longer wish to attend the course 5 weeks before the start date, a refund can be provided, less a £10.00 administration fee.
- If the candidate is unable to attend they may be able to transfer to an alternative course (Subject to availability and a transfer fee of £20 being received).
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I understand that the Rugby Football League is not under any liability whatsoever in respect of any personal injury or loss that I may sustain during the course of the training programme.

The Rugby Football League reserves the right to cancel a course for any reason, in which case a full refund will be given or alternative venue/dates may be offered.

*Please note, although the minimum age requirement for a level 1 is 16 years of age, if you are under 18 years of age we will be unable to licence your qualification. This means, you will receive an accredited qualification at the end of the course along with a certificate, but we will be unable to provide you with a Coaching ID card until you are 18 years of age.

I have read and understood the guidance notes and course outline that are attached to this application and to the best of my knowledge I can confirm that I meet the requirements for acceptance onto the course. All the information in my application is true and accurate to the best of my knowledge.

By signing this declaration you are agreeing to abide by the Coaches Code of Conduct and other RFL initiatives relating to standards of personal and professional practice.

The Coaching Section reserve the right to take photocopies of your session plan templates and other candidate related material for showcasing good practice.

Applicant Signature:

Date:

Section 6: Checklist

Please ensure the following items are submitted with your application, failure to do so may result in non-admittance onto the course. Please ensure you have read and understood the Guidance Notes.

- Passport sized Photograph
- Self-disclosure form
- Signed declaration
- Payment - cheque to be made payable to 'RFL'
- _____ Purchase order number where applicable
- _____ Name of club/organisation paying on your behalf

Self-Disclosure Form

To be completed by all individuals in Rugby League prior to completing a Rugby League Coaching Course. This form can also be used by clubs in the recruitment of volunteers. You have the right of access to information held on you and other rights under the Data Protection Act 1984.

Part A	
Surname and title (Mr/Mrs/Ms/Miss):	
Any first name, surname or maiden name previously known by:	
First name(s):	
Present address:	
Postcode (must be completed in full):	
Telephone Number(s):	
E-mail address:	
Date of Birth:	
N I (National Insurance) Number:	
Gender:	Male / Female (Please circle)
Current Club(s) (Refers to Rugby League or other sports club):	
Position(s) Held:	
Start Date:	
Coach Qualification and ID Number:	
Course Date:	
Details of Other Qualifications: Held:	
Previous Club(s) (Refers to Rugby: League or other sports club):	
Start Date:	
Leave Date:	
Position(s) Held:	
I confirm that I have seen identification documents relating to this person, and I confirm to the best of my ability that these are accurate. Please detail which documents:	
Signature of Club Secretary or Club Child Protection Officer	
Print Name:.....	
Date:	

Part B		
Have you ever been convicted of any criminal offences?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
If YES, please supply details of any criminal convictions:		

NOTE: You are advised under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions Amendment) Order 1986 you should declare all convictions including 'spent' convictions.

Are you, or have you ever been, a person known to any Social Services department as being an actual or potential risk to children?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
If YES, please supply details:		
Have you had a disciplinary sanction (from a sports or other organisations governing body) relating to child abuse?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
If YES, please supply details:		

IMPORTANT

I have read and understood the information leaflet regarding the RFL's Child Protection Nominal Index. I hereby consent to the RFL undertaking Police and/or Social Services checks against me.

I understand that the information contained on this form, the results of Police and Social Services checks and information supplied by third parties, will be included on RFL's Child Protection Nominal Index, may be notified to my club and may be supplied by the RFL to other persons or organisations who have an interest in child protection issues.

I agree to abide by the Rugby League Child Protection Policy.

Signed by the above named individual:	
Date	
Print name:	

Please return all the above along with a photo and payment to:
Coaching Section, RFL, Red Hall, Red Hall Lane, Leeds LS17 8NB