

# DEAL, BETTESHANGER & WALMER RUGBY, SPORTS & SOCIAL CLUB Ltd

The Clubhouse: The Drill Field, Canada Road, Deal, Kent. CT14 7EJ  
Tel: 01304 365892

## CLUBROOM BOOKING APPLICATION

Bookings will only be accepted from persons who are aged 18 years and over, and are members of the Club. The Club's Public Liability only covers members of the Club and their guests.

This Form, when fully completed, must be SIGNED and returned to the Bar complete with 1 cheque for hire payment and 1 cheque for the cleaning / breakages deposit. (Cheques made payable to Deal & Betteshanger Rugby Club)

### Booking Fee Breakdown:-

Hire Period 'A' 7.00pm till Midnight

Hire Period 'B' Pre 7.00pm to be charged in addition to Period 'A'

### Members:

Period 'A' £50.00 plus VAT and £6 p/h per bar staff (1 x bar staff per 50 guests)

Period 'B' £12.00 per additional hour

Breakages & Cleaning Deposit (Refundable) £50.00

### Guests/Friends

Period 'A' £80.00 plus VAT and £6 p/h per bar staff (1 x bar staff per 50 guests)

Period 'B' £15.00 per additional hour

Breakages & Cleaning Deposit (Refundable) £100.00

### Cleaning & Breakages

Deal & Betteshanger Rugby Club reserve the right to use the refundable deposit to repair any damages and carry out cleaning if required to include all areas hired as listed below;

- Clubroom
- WC's
- All external windows and doors
- Playing surfaces
- Paths and car park

Ask behind bar for any further information

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## HIRER'S DETAILS

NAME: \_\_\_\_\_

TEL NO: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

NOMINATED DIRECTOR IN ATTENDANCE: \_\_\_\_\_  
(Compulsory)

## BOOKING DETAILS

DATE OF HIRE: \_\_\_\_\_

FUNCTION TIMES: From: \_\_\_\_\_ To: \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_  
(Children's Party/Adult Party/Wedding etc.)

EXPECTED ATTENDANCE & BREAKDOWN: \_\_\_\_\_  
(i.e. Say Total 50 – 15 children + 35 Adults) (1 x bar staff per 50 guests)

PLEASE STATE ANY SPECIAL EQUIPMENT WHICH YOU WISH TO PROVIDE:

\_\_\_\_\_  
(i.e. Bouncy Castle, slide etc.).

DO YOU REQUIRE THE BAR: YES / NO (Please delete as necessary)

**ONLY DRINKS PURCHASED ON THE CLUB PREMISES MAY BE CONSUMED ON THE PREMISES**

DO YOU REQUIRE USE OF THE KITCHEN FACILITIES: YES / NO (Please delete as necessary)

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## **CONDITIONS OF HIRE**

**Please ensure these conditions are read before signing.**

### **1. USE OF THE CLUBROOM.**

Use of the club and its facilities is subject to the following rules, and forms part of the hire agreement.

- a) The club will NOT accept bookings for 18<sup>th</sup> birthday parties
- b) The Hirer shall be responsible for the maintenance of good order and behaviour during the period of hire.
- c) With the exception of a special licence no drinks are to be taken or consumed outside the club premises
- d) The premises shall not be used for any purposes other than that for which permission has been granted.
- e) The Hirer shall not sublet or use the premises for any unlawful purposes or in any unlawful way nor do anything, nor bring onto the premises anything which may endanger the premises, the users or any insurance policies relating thereto.
- f) No transfer whatsoever of any furniture within the premises may be made.
- g) Hirers are responsible for seeing that the noise level of their function is not such as to interfere with or cause inconvenience for the occupiers of nearby houses and property.  
To this end we only allow bands and discos to perform inside the clubhouse
- h) All entertainment to end at 11.45pm.
- i) Cars shall not be parked so as to cause an obstruction at the entrance to, or exits from, the Club. Hirers of the Club should avoid undue noise on arrival and departure.

### **2. INSURANCE**

The Club's insurance concerns its own liabilities and its' members & Guests only. Where damage of any kind (except that caused by accidental fire) is sustained to the premises, fixtures, furniture and any other chattels therein arising out of or in connection with the hire, the Hirer shall recompense the Club for any costs incurred to repair, reinstatement or replacement. If the costs of such compensation are greater than the security deposit paid, then the Hirer will be held fully liable for reasonable additional payment due to Club in this regard. By signature of this agreement the Hirer agrees to be fully bound to this liability.

### **3. PAYMENT**

Payment & the deposit must be made at the time of booking. Failure to make payment will render the booking agreement invalid.

### **4. CLEANING**

All use of the Club premises and facilities is subject to the Hirer accepting responsibility for returning furniture to its original position, and for sweeping of all floors and removal of all rubbish. All Hirers shall leave the premises and surrounds in a clean and tidy condition or risk forfeiting their breakages & cleaning deposit

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## **5. DRINKING**

- a) No persons under the age of 18 years will be served or permitted to consume alcohol on the premises
- b) Only drinks purchased at the bar may be consumed on the premises

## **6. SAFETY REQUIREMENTS**

The Hirer must name a current Club Director who is willing and will be in attendance for the duration of the function and who will be responsible for overseeing the event. Their role will be to generally ensure the rights and needs of our neighbours are respected, that the guests behave in a safe and responsible manner, and that the condition of the hire are adhered to. In certain circumstances the Board of Directors may nominate another Club member to undertake this role. Should the attending Director (or nominated representative) believe that there has been a serious breach of the conditions of hire, and the hirer does not take swift and supporting action to rectify the matter, then the Director may at their sole discretion immediately terminate the hire of the building. Their decision in this respect will be full and final, and in such circumstances the hirer will not have any claim against the club for any loss or inconvenience. Nothing shall be done which will endanger the users of the building, and the policies of insurance relating to it and to its contents. In particular the following shall apply:

- a) Obstructions must not be placed in gang-ways, or exits, which must be immediately available for free public access.
- b) Fire-fighting apparatus shall be kept in its proper place and only used for its intended purpose.
- c) Highly flammable substances shall not be brought into nor used in any part of the premises. No internal decorations of a combustible nature (e.g. polystyrene, cotton etc) shall be undertaken or erected without the consent of the Club.
- d) It is the responsibility of the Hirer to ensure that all necessary precautions are in place and only fit and proper persons are in attendance when young children are on the premises.
- e) The Club cannot accept responsibility for damage to, or the loss or theft of, Hirers property and effects.

## **7. CANCELLATIONS**

Cancellations must be made 21 days prior to date of function or risk forfeit of the hire charge.

**I have read the Conditions of Hire and agree to these conditions and enclose 2 cheques. 1<sup>st</sup> for payment of hire & 2<sup>nd</sup> for the breakages deposit which will be destroyed if not required. Both payable to Deal & Betteshanger Rugby Club**

Name.....

Signed.....

Date.....