

PORTISHEAD TOWN FOOTBALL CLUB YOUTH & MINI CLUB RULES

1. Name, Affiliation and Colours

- (a) The Club shall be known as PORTISHEAD TOWN FOOTBALL CLUB.
- (b) The Club shall be affiliated to Somerset Football Association Ltd.
- (c) The Club colours (shirts) shall be Black & White Stripes and all teams shall wear the same design of shirts.

2. Objectives

The Club's main objective shall be to provide organised Association Football for the children of Portishead, to provide a responsibility to their team, their club and to the community, but membership shall not be restricted to residents of Portishead only.

3. Membership

- (a) The Club's membership shall comprise:-
 - i. The Club Officers
 - ii. Life Members
 - iii. Juvenile playing members over the age of 5 years.
- (b) The Club Officers shall be the President, Vice-President, Chairman, Vice-Chairman, Secretary, Treasurer, Welfare Officer and Team Managers.
- (c) All Club Officers shall be elected at each Annual General Meeting. Refer to Rule 6(b).

4. Management Committee

- (a) The Club shall be governed by a Management Committee which shall comprise:-
 - i. Chairman
 - ii. Vice-Chairman
 - iii. Secretary
 - iv. Treasurer
 - v. Girls Representative
 - vi. 11-a-side Representative
 - vii. Mini-teams Representative
- (b) The Management Committee shall have powers to act upon and enforce the Rules, and shall have jurisdiction over all matters affecting the Club, including any not provided for by the Rules.
- (c) The Management Committee shall meet as regularly as it deems necessary to satisfactorily conduct the Club's business.
- (d) The Management Committee shall have the power to co-opt such other persons as they may deem desirable for the transaction of the Club's business.
- (e) The Management Committee shall have the power to reject any application for membership, discipline any member, or cancel or suspend the membership of any member guilty of any conduct they deem undesirable, unworthy or which brings the Club into disrepute.

5. General Committee

- (a) The General Committee shall comprise all members listed in Rule 3(a) with the exception of Juvenile Playing Members.
- (b) The Chairman, or in his absence the Vice-Chairman or Secretary, together with three other General Committee Members shall constitute a quorum for the transaction of business.
- (c) The General Committee shall meet at regular intervals to receive Club Officers reports and conduct such other business as may be necessary.
- (d) All General Committee members shall be entitled to one vote at such a meeting and in the event of voting being equal, the Chairman shall have a second casting vote.

6. Annual General Meeting

- (a) The AGM shall be held not later than June 7 each year and at least 14 days notice shall be given to General Committee Members.
- (b) At this meeting the following business shall be transacted:-
 - i. Apologies for absence.
 - ii. Minutes of last AGM and matters arising.
 - iii. Chairman's Report.
 - iv. Treasurer's Report and Balance Sheet.
 - v. Alteration to Rules.
 - vi. Election of Club Officers.
 - vii. Any other business.
- (c) Nominations for Club Officers and Life Members, proposed alterations to Rules and items for Any Other Business shall be notified to the Secretary, in writing, at least 14 days prior to the date of the AGM. Retiring Club Officers shall be eligible for re-election without nomination.
- (d) Voting shall be by a show of hands unless a majority of those present request a ballot. A simple majority shall decide all issues with the Chairman having a second casting vote in the event of a tie.
- (e) Only Club Officers shall be allowed to vote, each Officer being entitled to one vote.

7. Special General Meeting

- (a) A Special General Meeting may be called at the request of the Management Committee, or at the written request of five General Committee Members.
- (b) Notice of any such meeting shall be given by the Secretary at least 14 days prior to the proposed date. No business other than that named in the notice shall be discussed. Those eligible to vote shall be in accordance with Rule 6(e), except that no member shall be allowed to vote on any matter pertaining to himself or the squad he represents. Voting shall be in accordance with Rule 6(d).

8. Subscriptions

Juvenile Playing Members shall pay an Annual Membership Fee and a Match Fee. Training Fees may also be paid if The Club Officers deem this necessary. The amounts shall be decided from time to time at the AGM.

9. Registration

Registration of a player will be in accordance with the League in which the Club enters. A player must be under the age of any division in which he may play on September 1 prior to the start of the season and should play in that division. The Management Committee shall adjudicate on all Registration disputes.

10. Fines

Fines imposed on Club Members by the County FA or other organising bodies shall be paid in full by the offenders (Parent / Guardian in the case of Juvenile Members) within 14 days of notification.

11. Competitions

Entry of the Club into various League and Cup Competitions shall be decided by the Management Committee.

12. Rules Binding on Members

On taking up Club Membership, all members shall be deemed to have given their assent to the foregoing Rules and to have agreed to abide by the decisions of the Management Committee.

13. Complaints and Disciplinary Procedure

The Club's complaints and disciplinary procedure is set out in Appendix A to these rules and in addition shall be deemed to incorporate the powers of the Management Committee under Rule 4 (e).

14. Child Protection, Code of Conduct, Anti-Discrimination, Equal Opportunities

The Club policies and procedures for Child Protection, Anti-Bullying, Anti-Discrimination and Equal Opportunities together with the adopted Code of Conduct are contained in Appendices B to E to these rules. Members and parents or guardians must abide by these policies and procedures as they form part of the Club Rules and are therefore binding under Rule 12.

15. Dissolution

- a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the club.
- c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.