



Reportable Injury Events

These are defined as:

- An injury which results in the player being admitted to hospital beyond the Accident and Emergency Department. This does not include those seen and treated in and then discharged home from A&E.
- Deaths which occur during a game or within six hours of a game finishing

Reportable Injury Event Protocol

In the event of a serious injury that fulfils the above criteria, the following protocol is to be followed:

1. Provide immediate First Aid and arrange Ambulance Service attendance and transport to the nearest appropriate hospital.
2. A Club or School representative must telephone the Sports Injuries Administrator Helpline (0800 298 0102) as soon as the seriousness of the player's condition is confirmed and certainly within 48 hours of the game or training session in which the injury occurred.
3. Have a pen and paper ready, along with details of the incident. Out of working hours there will be a recorded message that provides details of the Injured Player Welfare Officer (IPWO). You will be asked to email or fax an Injury Report Form **
4. The IPWO will then establish contact with the club and the player or their family in order to confirm the injury, initiate a Pastoral Support Programme and collect additional information.
5. The reporting person must also report the incident to the Club Safeguarding Officer and the Chair of the Section (Minis or Juniors).
6. The club must notify their insurers. The RFU insurers are Marsh Sports Group (Claims), Tel: 0131 311 4254
7. Record witness statements. Where a potential insurance or personal injury claim may arise, clubs and schools are advised to retain on file witness statements. These statements must confine themselves to facts and not include opinion or hearsay, or apportion or infer blame. They must be signed and dated by the person making them.

Sports Injuries Administrator

Community Rugby, Rugby House, Rugby Road, Twickenham, TW1 1DS

Tel: 0800 298 0102 Fax: 0208 831 7684

Email: sportsinjuriesadmin@therfu.com

RFU Injured Player Welfare Officer

David Phillips, 16 Holborn Ave, Leigh, Lancashire, WN1 1TT

Tel: 07894 489716

Email: welfareofficer@therfu.com

Junior Chair: Alan Young

Mini Chair: Mark Greenlees

Club Safeguarding Officer: Jenny Churchyard

Heathfield & Waldron Rugby Football Club, Hardy Roberts Recreational Ground, Cross in Hand, Heathfield, TN21 0QZ
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