



## Committee Role Description

Job Title:	Club Coaching Co-ordinator
Scope:	To improve coaching skills throughout the club for the benefit of all players
Reports to:	The Executive Committee
<b>ACTUAL DUTIES INVOLVED</b>	
<p>To provide a one-stop opportunity for the clubs and its' coaches to have first hand knowledge of, and access to, courses, programmes and events promoted, delivered or managed by the County, CB and RFU Coaching Development Departments.</p> <ul style="list-style-type: none"> <li>To recognise, promote and manage personal development opportunities for coaches</li> <li>To encourage all coaches within the club to become formally qualified</li> <li>To identify potential coaches to fill coaching posts within the club</li> <li>To promote the RFU Code of Conduct for Coaches and/or develop an aligned club policy</li> <li>To seek support from, and keep in contact with, coaching personnel within the RFU and the CB</li> <li>Be the main point of contact at the club for the RFU Coaching Department</li> <li>Be the contact at the club for all club coaches</li> <li>Have a clear understanding of the RFU coaching structure and available courses</li> <li>Actively promote all RFU coaching courses (Qualification, Foundation and CPD)</li> <li>Consider the implementation of a Club Coaching Development Plan.</li> <li>Identify club coaching needs and liase with CB Coaching Committees, Community Rugby Coaches and Club Coach Developer for the delivery of specific foundation courses and CPD courses at the club</li> <li>Identify personnel for Coach Developer Training</li> <li>Assist the game in gathering information and reporting on playing development projects</li> </ul>	
<b>LIAISON WITH</b>	
Playing Committee, Captain(s) Players, Coaches and County, CB and RFU coaching bodies.	
<b>MEETINGS TO ATTEND</b>	
Playing Committee Meetings Executive Committee Meetings by request Annual General Meeting if appropriate Sub Committees by request	

<b>CHANGE CONTROL</b>			
Version	Date	Author	Changes Made
1	Sept 2010	Derek Marshall	Initial Release