



Battyeford Sporting Club

Managers Agreement



I (name)		(DOB)	
Address			
Telephone		(Mobile)	
E-mail			
Coaching Qualification		Date	
CRB		Date	
Referee Qualification		Date	

I agree to undertake the duties of "team manager" of the above named club. I agree to abide by the conditions as outlined below. I also consent to my details being submitted to the Police in order that appropriate checks can be made to verify that I am a fit and proper person suitable to undertake these duties. I have no convictions which would conflict with this role.

- 1) All managers and team helpers including referees must be CRB checked it is the manager's responsibility to ensure this happens via the Club Welfare officer.
- 2) I agree to abide by the rules and regulations of Battyeford SC, of any league in which my team participates, of the County FA and the English FA.
- 3) I will give best endeavours to work within the Child Protection policies laid down by the FA in conjunction with the NSPCC and ensure that my coach (coaches) and helpers do likewise.
- 4) I will treat all members of my team fairly and will not prejudice against any member regardless of sex, age, race, creed or religion.
- 5) I will ensure all subscriptions are collected and handed in to the Club Membership Secretary promptly with correct documentation indicating from whom they have been collected and for whom they are paid within the time limit stated by the executive.

NOTE players who's fees to the club are in arrears my more than two months are classed as having resigned from the club (see Rule 7b) and the Executive Committee reserves the right to report this to the League.

- 6) I will ensure that no player with subscriptions in arrears has any active involvement with my team and does not participate in any games.
- 7) I will assist the Executive, Club Membership Secretary or Treasurer to collect club fees including any fines due.
- 8) I will ensure any other finance is documented and paid promptly to the Club Treasurer so that the Club is able to meet its obligations under the current legislation governing small clubs
- 9) I will support the club fund raising efforts as much as possible and will ensure that any monies raised by my team members and their families on behalf of Battyeford SC are collected and dealt with as per (4) above. Where monies are raised through my own team's extra curricular activities, I recognise the entitlement subject to the Executive Committee's approval to have these funds earmarked for my team.
- 10) I will not participate in fund raising for any team or assist in the raising of monies under the name of Battyeford SC without the permission of the Executive Committee.





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- 11) I will at all times encourage fair play.
- 12) I will encourage members of my team and our spectators to abide by the referee decisions.
- 13) I will endeavour to attend all training sessions and games and when unable to attend will ensure the presence of a suitable responsible adult in my place.
- 14) I will endeavour to attend the managers meetings and when unavailable delegate someone to attend on my behalf
- 15) I will ensure information from the Club Executive is passed on to and otherwise dissipated to members/subscribers within my team(s).
- 16) I will ensure timely match (and other) reports are sent to the appropriate league officials and completed fully and accurately.
- 17) I will ensure Match reports (or documentation of players playing within a match) are retained and provided on request to the Executive Secretary.
- 18) I will send a written team report into the Executive Secretary at the end of season (or at any other time when a request is made from the Club Executive or any requests from the Complaints and Disciplinary Committee).
- 19) I will attend such courses as required in order to maintain and develop skills to promote sporting achievement within club members.
- 20) I will ensure players and their parents plus potential spectators are made aware of their obligations under the codes of conducts for players and parents/spectators. I will ensure spectators are requested to stand only behind the coned markings at the side of the pitch.
- 21) I will ensure all the rules and regulations laid down by the Club are adhered to by my team's players, helpers and supporters
- 22) I will endeavour to ensure that members of my team when representing the club behave in a proper manner and are not responsible for any conduct likely to bring the club into disrepute.
- 23) If for any reason I decide to resign my position as manager, I will inform the Executive of my decision immediately; I will do my utmost to try and recruit a suitable replacement so the team does not suffer. The Executive Committee will be responsible for informing the appropriate league officials of my decision.

Signed	
Date	

