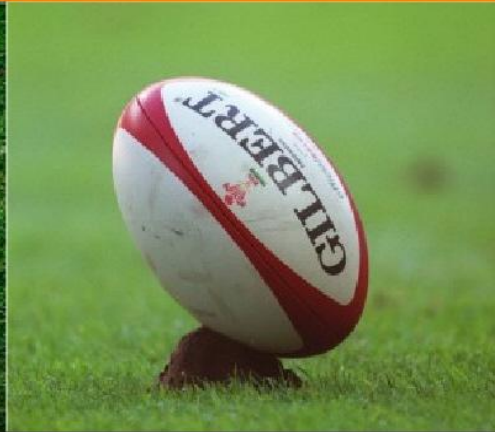
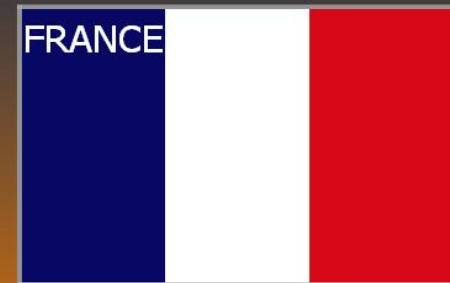


Under 17's Rugby Tour Risk Assessment



Author: Sean Sutton



LETCWORTH RFC (TOUR) RISK ASSESSMENT PROFORMA

:

<i>Club touring</i>	Letchworth Garden City Rugby Football Club
<i>Activity / Exercise:</i>	Rugby Tour
<i>References / Publications:</i>	Risk Assessment Manual, Google Foreign and Commonwealth Office (FCO)
<i>Date of event:</i>	29 th , 30 th , 31 st April and 1 st May 2011

<i>Name / Assessor:</i>	Sean Sutton Safety & Safeguarding Officer
<i>Date Assessment:</i>	10 th March 2011
<i>Generic Risk assessment:</i>	High to Low
<i>Country of Tour</i>	Aron, France

No	Activity / Element	Hazards Identified	Existing Controls	Is the Residual Risk Acceptable	Additional Controls Required	Is the Residual Risk Acceptable
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Rugby tour (France)	Competence of Staff	1. Referee to be qualified 2. Referee's assistants / linesmen to be competent	Medium	Referee to be qualified if Scrums are contested at all levels	Low
2	Rugby tour (France)	Condition of sports pitch	1. Pitches maintained by Resident club Aron france 2. Officials to check pitch prior to event commencing for trip hazards / hazards	Medium	Coaching and Organisers to check	Low

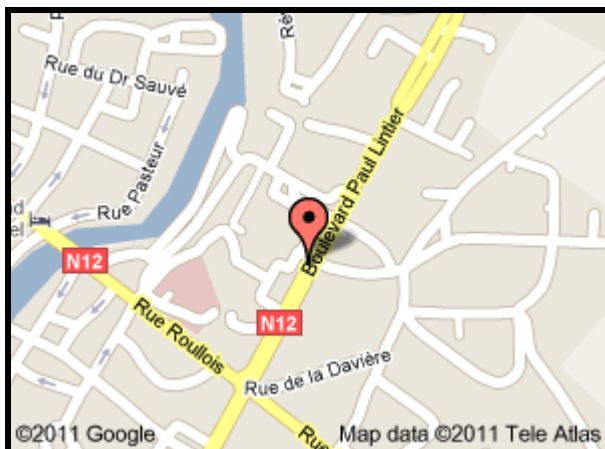
No	Activity / Element	Hazards Identified	Existing Controls	Is the Residual Risk Acceptable	Additional Controls Required	Is the Residual Risk Acceptable L/M/H
(a)	(b)	(c)	(d)	(e)	(f)	(g)
3	Rugby tour (France)	Protection / Footwear	<ol style="list-style-type: none"> 1. Shin pads are to be worn by all forwards 2. Studded boots with good ankle support are to be worn on grass pitches 3. Studs are to conform to British Standard and carry the kite mark 4. Studs are to be checked to ensure they conform to regulation size 5. Worn studs with sharp edges are not to be worn 6. Gum shields that fit correctly must be worn 7. Rugby post uprights are to be fitted with post protectors 8. flag poles to be protected 	Medium	Checks made by coaching staff and Referee	Low
4	Rugby tour (France)	Fatigue	<ol style="list-style-type: none"> 1. Games not to exceed stipulated duration 2. Food and drink available 	Low	Water made available by organiser	Low

No	Activity / Element	Hazards Identified	Existing Controls	Is the Residual Risk Acceptable	Additional Controls Required	Is the Residual Risk Acceptable Yes / No L/M/H
(a)	(b)	(c)	(d)	(e)	(f)	(g)
5	Rugby tour (France)	Injuries	1. Players of the Under 17's should be physically fit and free from injury prior to participating 2. Asthmatics are to be identified and a check made to ensure that they have inhalers/medication available 3. Qualified first aiders with a first aid kit will be present at the event. 4. Blood injuries are to leave the field of play and be treated 5. Serious injuries / emergencies use 112 system	High	<ul style="list-style-type: none"> • Full first aid kit availability • Checked before tour 	Medium
6	Rugby tour (France)	Weather conditions	1. Hot and sunny: Refreshments / shaded area available between games. 2. Sun screen if necessary 3. Wet and cold: Hot drinks / shelter available between games	Medium	Coaching staff to check before play	Medium
7	Rugby tour (France)	Travel	1. Seat belts to be worn when supplied 2. Faulty vehicle or train service	Medium	Tour Management	Medium

8	Rugby tour (France)	Consumption of Alcohol	Young person drinking or over drinking legal age in France over 16	High	1/ parent, coaching and management responsibility Continues Monitoring	Medium
9	Rugby tour (France)	Fire safety evacuation	1/ follow local procedures 2/ follow hotel procedures 3/ Role call of all personal	Medium	Tour Management / Coaching staff	Medium
10	Rugby tour (France)	Travel Safety & Security	1/ Security, Terrorism, local crime 2/ Separate assessment attached	Medium	Assessment completed with guidance from the FCO	Medium
11	Rugby tour (France)	Diseases / Infections	1/ consult local hospital or specialist unit	Low	Check for sickness	Low

Local Hospital details:

Centre Hospitalier Nord Mayenne. 229 Boulevard Paul Lintier, 53100 Mayenne, France Tel 0243087300



Travel Security

Dear Under 17 Member:

Please be advised that Letchworth Rugby Club have reviewed your travel procedures and advise whilst travelling within France

Notification Description:

Physical Security reviewed the required travel arrangements and advise the following to improve and review Physical security & Safety whilst travelling. We will be reviewing this document to heighten physical security & safety continuously whilst we are travelling and will notify parents of any change within security or safety.

Travel Advise:



Safety and Security - Terrorism

Like other large European countries, the French authorities continue to consider that there is a high threat of terrorism. Attacks could be indiscriminate, including in places frequented by expatriates and foreign travellers.

There have been a number of explosions, failed explosions and other attacks in recent years in Corsica. Government buildings, restaurants, police vehicles, bars, a discotheque and a number of holiday homes have been targeted and, in some cases, substantially damaged. In the main these buildings were closed or unoccupied at the time of the attacks, but there have been fatalities. The authorities, who have previously warned that attacks might escalate, believe that the Corsican nationalist group, the FLNC, are responsible. An unoccupied British owned holiday home was targeted in January 2010.

Safety and Security - Crime

Take precautions against street and car crime. Avoid having your passports, credit cards and valuables in the same place.

Guard your baggage against theft and beware of pickpockets at all times. Thieves and pickpockets operate on the Paris underground and R E R lines. There have been several victims of serious assault recently on the R E R line B, which serves Charles de Gaulle airport, Orly airport and Gare du Nord.

In 2007 a number of British nationals were the victim of a serious sexual offence in France. Alcohol and drugs can lead to you being less alert, less in control and less aware of your environment. If you are going to drink, know your limit. Remember that drinks served in bars overseas are often stronger than those in the UK.

Safety and Security - Local Travel

Travel to France can be disrupted by strike action. You should contact your travel provider before you travel (a list of ferry operators can be found here <http://www.travel-lists.co.uk/lk2fer.html>). The Eurostar website is at <http://www.eurostar.com/>.

Continuing discontent among fisherman in the French channel ports means that there could be further blockades affecting cross-channel transport services. If you are planning to cross the Channel with one of the carriers, or if you are planning to sail to Northern France in a pleasure craft, you are advised to check the latest position before you start your journey.

General - Insurance

You should take out comprehensive travel and medical insurance before travelling. Check any exclusions, and that your policy covers you for all the activities you want to undertake.

General - Money

Legislation on the controls of cash entering or leaving the EU applies in all Member States. Any person entering or leaving the EU will have to declare the cash that they are carrying if this amounts to 10,000 Euros or more; this includes cheques, travellers' cheques, money orders, etc. This will not apply to anyone travelling via the EU to a non-EU country, as long as the original journey started neither outside of the EU nor to those travelling within the EU.

Health & Medical emergencies

You should obtain a [European Health Insurance Card](#) (EHIC) before leaving the UK. The EHIC is not a substitute for medical and travel insurance, but entitles you to emergency medical treatment on the same terms as French nationals. It does not cover medical repatriation, on-going medical treatment or treatment of a non-urgent nature.

Alcohol, Tobacco and Drugs

- Smoking is prohibited in public places (museums, monuments, cinemas...) or on public transport. Restaurants are divided into smoking and non-smoking areas.
- It is prohibited to travel (even on foot) under the influence of alcohol along a public highway.
- Anyone who allows a minor to drink until they are in a state of drunkenness is committing a crime.
- It is prohibited to sell or offer alcoholic drinks to minors aged under 16 years old (in drinks outlets, shops and public places).
- According to the law of 10 January 1991 it is prohibited to introduce alcoholic drinks into establishments for physical and sporting activities.
- The use of drugs and bringing them into France is strictly forbidden, including "soft" drugs.

Useful Contact Numbers:**British Embassy - Saudi Arabia****Address:****Address:**

British Embassy, Paris, France
British Embassy
35, rue du Faubourg St Honoré
75363 Paris Cedex 08 Paris

Telephone:

(33) 1 44 51 31 00

Fax:

(33) 1 44 51 31 27 Consular

Office hours:

GMT:
Mon -Fri: 0830-1200 / 1330-1700

Local Time:
Mon-Fri: 0930-1300 / 1430-1800

Office hours of the British Consulates around France may vary.

Website: <http://ukinfrance.fco.gov.uk/en/>

If you have any questions or concerns, please contact the following Sean Sutton –Safeguarding & Safety Officer Letchworth Garden City Rugby Football Club

	Name	Position / Rank	Date	Signature
Existing & Addition Controls Agreed	Sean Sutton	Safety & Safeguarding Officer	10 th March 2011	
Additional Controls Implemented				