



This is a Venue Hire Agreement between the Client and Wimborne Rugby Football Club Ltd (WRFC).

Client Full Name:			
Address:			Tel No:
			Member of WRFC
		Yes	No
Email:			
Named Organiser: (if different from above)	Name:	Tel No.	

Event details

Date:		Start Time		Finish Time		
Purpose of the Event:					No. of Guests	

Venue Hire Fee

					TOTALS	
ROOM HIRE	The Herridge Room			£		
	Harrison Room			£		
	Kitchen			£		
	Changing Room	No.		£		
	Security Deposit (refundable)			£		
STAFFING	Bar	No.	Hours	£		
	Security	No.	Hours	£		
CLEANING				£		
CATERING				£		
GRAND TOTAL				£		
Amount Paid:	£			Amount Outstanding:	£	
DATE:						



It is hereby agreed the aforementioned shall be provided in accordance with the Venue Hire Terms and Conditions

	WRFC	Client
Signature:		
Printed Name:	Mike Moysey Chairman	
Date:		

End of Event

Security Deposit:		£	
Less Deductions			
Deduction Total		£	
Amount due to:	Client / WRFC (delete as appropriate)	£	
Amount Paid:	£	Amount Outstanding:	£
	WRFC	Client	
Signature:			
Printed Name			
Date:			

NOTES: