



# BLACKBURN RUGBY UNION

## FOOTBALL CLUB

*Established 1877*

Ramsgreave Drive  
Blackburn, Lancs  
BB1 8NB

*Telephone*  
(01254) 247669

*Fax*  
(01254) 246834

[www.pitchero.com/clubs/blackburn](http://www.pitchero.com/clubs/blackburn)

*E-mail: info@brufc.com*

### Mini and Youth Section Constitution

#### 1) Name

The club will be called 'Blackburn Rugby Club Mini & Youth Section' and will be affiliated to the English Rugby Football Union and Lancashire County Rugby Union.

The Mini & Youth Section shall comprise of all age groups from Under 7's to Under 16's.

#### 2) Aims and Objectives

The aims and objectives of the club will be:

1. To foster and promote a safe environment for young players and their families
2. To foster and develop the game of mini and youth rugby within the surrounding community and with local schools under the remit of the Lancashire RFU Mini-Junior Committee and the English RFU
3. To welcome all young persons irrespective of their ability to play rugby, ethnic background or gender
4. To work with similar minded sports organisations in partnership/association to widen participation in junior sport.
5. To promote talented young persons in rugby to play at County level and at higher levels.
6. To promote the development of mini and youth rugby especially at primary school level.
7. To value its volunteers, coaches and committee members in the development of mini and youth rugby and to encourage the involvement of parents and guardians in the development of the sport.
8. To ensure that all present and future mini and youth members, coaches, committee members, parents and guardians receive fair and equal treatment.

#### 3) Membership

Membership shall be open to individuals and families who shall apply on the prescribed form and on payment of the prescribed fee to Blackburn Rugby Club Mini and Youth Section.

All mini and youth members will be subject to the regulations of the constitution and discipline and Safeguarding policies and, by joining the club will be deemed to accept these regulations and those codes of conduct that the club has adopted.

All individuals participating in the affairs of the Club, including club officials and committee members, players, team managers and match officials, must be members of Blackburn Rugby Club and shall pay an annual membership subscription as agreed annually at the main Annual General Meeting.

Mini and youth players will be enrolled in the "Junior Member" Category



### Mini & Youth Section

Chair: T White Secretary: R Braithwaite  
Blackburn Rugby Club Mini & Youth Section Constitution 2005 (final)





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## 4) Safeguarding

The RFU has published detailed safeguarding guidance. The club also has a published policy in line with the RFU guidelines. This is administered by the Safeguarding Officer who has a responsibility to update and review procedures. Copies are available from the Safeguarding Officer.

The Club has adopted the recommendations of the RFU in connection with child protection policy and is committed to ongoing development in this important area.

## 5) Officers of the section

The Mini and Youth Management Committee will comprise of the following elected officers and co-opted members:

Elected officers

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer
5. Fixtures Secretary
6. Coaching Coordinator
7. Safeguarding Officer
8. Registration Officer

All elected officers will be elected annually at the Mini & Youth AGM. All officers will retire each year but will be eligible for re-election

Co-opted officers

1. Managers/Head Coaches of the Mini and Youth Section (1 representative per team)
2. Deputy Safeguarding Officer

The Deputy Safeguarding Officer will carry the vote of the Safeguarding Officer in their absence

## 6) Management Committee

The club will be managed through the Management Committee consisting of the officers named above. The Committee meetings shall be open to all interested parties as observers though only the post holders named above will have voting rights.

In absence of the Chair, the Vice Chair or Secretary will be acting Chair.

The Management Committee will be convened by the Secretary of the club and hold no less than six meetings per year.



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The minimum quorum required for business to be agreed at Management Committee meetings will be 6 officers.

The Management Committee will be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club.

The Management Committee has the power to appoint sub-committees as necessary and appoint advisors and other non voting officers as necessary to fulfil its business.

### **7) Finance**

All club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the club. The financial year of the club will end on 31<sup>st</sup> May.

A statement of annual accounts will be presented by the Treasurer at the AGM

Any cheques drawn against the club funds should hold the signatures of the Treasurer plus up to two other officers.

Subscriptions to the Mini and youth Section will be set by the Mini and Youth Committee and determined at the Mini and Youth AGM

### **8) Annual General Meeting**

Notice of the Annual General Meeting (AGM) will be given by the club secretary to all members and parents/guardians at not less than 21 clear days notice.

The AGM will require a report from officers of the Management Committee and a statement of the accounts. **An audit of the accounts can be proposed by a member and will be enacted if voted for by a majority of the officers. (An exact wording change is being discussed with the Main Club)**

Nominations for officers of the Management Committee will be sent to the Secretary and received by the Secretary at least 3 days prior to the AGM

Elections of the Officers are to take place at the AGM

The quorum for AGM's will be 4 members of the Management Committee one of whom will be the Chair, Vice Chair or the Secretary.

The Management Committee has the right to call Extraordinary General meetings (EGM) outside the AGM. Procedures for EGMs will be the same for the AGM.



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## 9) Discipline and Appeals

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

All complaints regarding the behaviour of members should be submitted in writing to the Secretary. Should the complaint be of a serious nature the club management committee reserve the right to inform the police and seek guidance from the RFU or other relevant organisation. The Management Committee reserve the right to immediately suspend a member from the club pending further investigation.

Complaints will be dealt with by a separate Complaints Committee attended by the Safeguarding Officer, Chair, Secretary and any appropriate other officer(s), and will meet within 28 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against who the complaint was made within 7 days of the hearing.

There is a right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the secretary receiving the appeal and announce the decision within 7 days of the appeal hearing. The decision of the Management Committee is final.

## 10) Dissolution

A resolution to dissolve the Mini and Youth Section of the club can only be passed at an AGM or EGM through a majority vote of membership.

In the event of dissolution, any assets of the Mini and Youth Section that remain will become the property of Blackburn Rugby Club.

## 11) Amendments to the Constitution

The constitution can only be changed through agreement by a majority vote at an AGM or EGM. This Constitution is agreed and signed on behalf of Blackburn Rugby Union Football Club Mini And Youth Section by the undersigned:

Chairman ..... (T White)

Date .....

Secretary .....(R Braithwaite)

Date.....



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