



FARNHAM TOWN FOOTBALL CLUB

Club Complaints Procedure

In the event that any member feels that he or she has suffered discrimination in any way, or that the club policies, rules or codes of conduct have been broken, they should follow the procedures below.

They should report the matter in the first instance to the respective team manager, if satisfaction is not obtained the matter should be referred to the Club Secretary or another member of the Committee.

All complaints and disciplinary matters should be in writing and include the following information: -

- a) Details of what, when, and where the occurrence took place.
- b) The name of the accused and the role that person holds within football.
- c) Any witness statements and relevant names.
- d) Names of any others who have been treated in a similar way.
- e) Details of any former complaints made about the incident, date, when and to whom made.
- f) A preference for a solution to the incident.

It should be noted that any complaints received by management committee, club officers or team Managers will immediately be passed onto the club secretary with all relevant details and information.

On receipt of a written complaint, the club secretary will assess the necessary course of action to be taken, in line with the club's disciplinary policy



Farnham Town Youth Football Club (FTYFC) has adopted The FA's Respect Code of Conducts

